HIRING FEE ACCOUNTANT JUNE 1, 2021- MAY 31, 2022

WHEREAS, the Board of Commissioners ("Board"), of the Lakewood Housing Authority ("Authority"), of the Township of Lakewood, in the County of Ocean and State of New Jersey, requires the services of a Fee Accountant in the proper conduct of its business; and

WHEREAS, this contract for professional services may be awarded without formal bid, pursuant to a Request for Proposals, in accordance to the Local Public Contracts Law of the State of New Jersey, relevant HUD regulations, and the Authority's Procurement Policy; and

WHEREAS in response to solicitation and advertising, only one (1) proposal was received for the provision of these professional services and evaluated in accordance with the aforementioned requirements:

Thomas Furlong, C.P.A. 470 Highway 79, Suite 2 Morganville, NJ 07751

\$22,800.00

; and

WHEREAS, the Board has determined that the proposal submitted by Thomas Furlong, C.P.A. is responsive and advantageous to the Authority for the provision of these services, and the Board desires to enter into an Agreement with this firm for the provision of said professional accounting services; and

NOW THEREFORE BE IT RESOLVED that Thomas Furlong, C.P.A. be hired as the Fee Accountant for the Lakewood Housing Authority at an annual fee of: \$22,800.00 effective June 1, 2021 – May 31, 2022, payable monthly in the amount of \$1,900.00 per month as per the Proposal submitted; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute a contract for the Fee Accountant services in accordance with the specifications contained in the Authority's Request for Proposals.

I hereby certify that this is a true copy of a Resolution duly adopted by the Board of Commissioners, of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Regular Board Meeting held on the 6th day of May 2021.

Scott E. Parsons, Secretary Executive Director

Motion: ER Second: SG

Member	Aye	Nay	Abstain	Absent
Gregory Stafford-Smith	X			
Shabsi Ganzweig	X			
Angela Caldwell	X			
Denise Douglas	X			
Eli Rennert	X			
Yehuda Gold				Х
Gizel Torres	X			

AWARDING CONTRACT FOR GENERAL COUNSEL JUNE 1, 2021– MAY 31, 2022

WHEREAS, the Board of Commissioners ("Board") of the Lakewood Housing Authority ("Authority"), of the Township of Lakewood, in the County of Ocean and State of New Jersey requires professional services for General Counsel to be provided to the Authority; and

WHEREAS, contracts for professional services may be awarded without formal bid, in a Request for Proposals manner, in accordance with the Local Public Contracts Law of the State of New Jersey, relevant HUD regulations, and the Authority's Procurement Policy; and

WHEREAS, pursuant to this solicitation process, two (2) proposals for the provision of these professional services were received and evaluated in accordance with evaluation criteria by the Authority:

- Eric M. Bernstein & Associates, LLP Warren, NJ
- Breslin and Breslin, P.A.
 Hackensack, NJ ; and

WHEREAS, the firm of Breslin and Breslin was determined to have the most responsive, responsible and advantageous proposal.

NOW THEREFORE BE IT RESOLVED BY THE BOARD THAT the Executive Director is hereby authorized to execute a contract effective June 1, 2021, as attached hereto, with the firm of Breslin and Breslin, P.A. at a cost of \$20,820, payable in 12 monthly installments of \$1,735 from June 1, 2021 – May 31, 2022, in accordance with the applicable specifications as set forth in the Request for Proposals.

I hereby certify that this is a true copy of a Resolution duly adopted by the Board of Commissioners, of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Regular Board Meeting held on the 6th day of May 2021.

Scott E. Parsons, Secretary Executive Director

Motion: SG Second: DD

Member	Aye	Nay	Abstain	Absent
Gregory Stafford-Smith	X			
Shabsi Ganzweig	X			
Angela Caldwell	X			
Denise Douglas	X			
Eli Rennert	X			
Yehuda Gold				X
Gizel Torres	X			

RESOLUTION AWARDING CONTRACT FOR LANDLORD/TENANT ACTIONS JUNE 1, 2021– MAY 31, 2022

WHEREAS, the Board of Commissioners ("Board") of the Lakewood Housing Authority ("Authority"), of the Township of Lakewood, in the County of Ocean and State of New Jersey requires professional services for Landlord/Tenant Actions to be provided to the Authority, and

WHEREAS, contracts for professional services may be awarded without formal bid, in a Request for Proposals manner, in accordance with the Local Public Contracts Law of the State of New Jersey, relevant HUD regulations, and the Authority's Procurement Policy, and

WHEREAS pursuant to this solicitation process, two (2) proposals for the provision of these professional services were received and evaluated in accordance with evaluation criteria by the Authority:

- Eric M. Bernstein & Associates, LLP Warren, NJ
- Breslin and Breslin, P.A. Hackensack, NJ ;and

WHEREAS, the firm of Breslin and Breslin, P.A. was determined to have submitted the most responsive, responsible and advantageous proposal.

NOW THEREFORE BE IT RESOLVED BY THE BOARD THAT the Executive Director is hereby authorized to execute the contract as attached hereto effective June 1, 2021 with the firm of Breslin and Breslin, P.A. in the amount of \$9,540 payable in twelve monthly installments of \$795 from June 1, 2021 – May 31, 2022, in accordance with the applicable specifications as set forth in the Request for Proposals.

I hereby certify that this is a true copy of a Resolution duly adopted by the Board of Commissioners, of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Regular Board Meeting held on the 6th day of May 2021.

Scott E. Parsons, Secretary Executive Director

Motion: SG Second: AC

Member	Aye	Nay	Abstain	Absent
Gregory Stafford-Smith	X			
Shabsi Ganzweig	X			
Angela Caldwell	X			
Denise Douglas	X			
Eli Rennert	X			
Yehuda Gold				X
Gizel Torres	X			

EXECUTIVE DIRECTOR'S EVALUATION MERIT/SALARY INCREASE FOR 2021, EFFECTIVE JANUARY 1, 2021

WHEREAS, the Personnel Committee of the Board of Commissioners ("Board"), of the Lakewood Housing Authority ("Authority"), has evaluated the performance of the Executive Director and met with the ED on March 11, 2021 to discuss the evaluation; and

WHEREAS, the Personnel Committee has recommended to the Board that the Executive Director, based upon the evaluation, should receive a merit/increase of 3% retroactive to January 1, 2021; and

NOW THEREFORE BE IT RESOLVED that the Executive Director will receive a merit/increase of 3% retroactive to January 1, 2021.

I hereby certify that this is a true copy of a Resolution duly adopted by the Board of Commissioners, of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Regular Board Meeting held on the 6th day of May 2021.

Scott E. Parsons, Secretary / Executive Director

			. ~
Motion:	DD	Second:	AC

Member	Aye	Nay	Abstain	Absent
Gregory Stafford-Smith	X			
Shabsi Ganzweig	X			
Angela Caldwell	X			
Denise Douglas	X			
Eli Rennert	X			
Yehuda Gold				X
Gizel Torres	X			