

**RESOLUTION NO. 5242**

**LOCAL AUTHORITIES - ACCOUNTING AND AUDITING  
CERTIFICATION**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual audit report for the fiscal year ended **December 31, 2018** has been completed and filed with the **State of New Jersey** pursuant to N.J.S.A.40A.5A-15; and


WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A. 40A:5A-17; and

NOW THEREFORE BE IT RESOLVED, that the governing body of the Lakewood Housing Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended **December 31, 2018**, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

*I hereby certify that the above is a true copy of the Resolution duly adopted by the Board of Commissioners of the Housing Authority of the Township of Lakewood in the County of Ocean at its Regular Board Meeting held on the 19<sup>th</sup> day of September 2019.*

  
\_\_\_\_\_  
*Scott E. Parsons, Secretary  
Acting Executive Director*

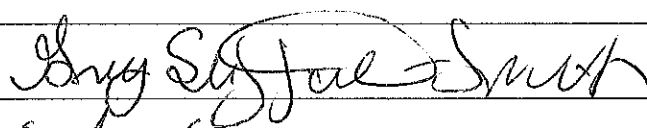
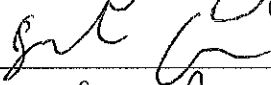
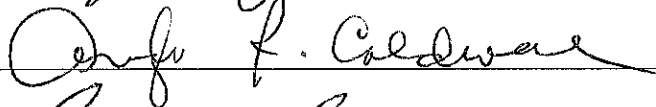
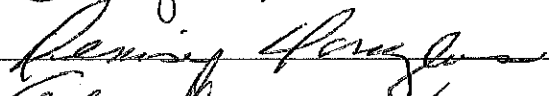

LOCAL AUTHORITIES GROUP AFFIDAVIT FORM  
PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD  
AUDIT REVIEW CERTIFICATE

We, the members of the Governing body of the Lakewood Housing Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed/elected (cross out one) members of the Lakewood Housing Authority
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2018, and specifically, the sections of the audit report entitled "General Comments" and "Recommendations."


(PRINT NAME)

(SIGNATURE)

Miriam Medina	
Gregory Stafford Smith	
Shabsi Ganzweig	
Angela Caldwell	
Denise Douglas	
Eli Rennert	

Sworn to and subscribed before me this 19<sup>th</sup> day of September, 2019.

  
\_\_\_\_\_  
Notary Public of New Jersey

  
Lawrence J. Cristofani, Esq.  
ATTORNEY AT LAW OF NEW JERSEY

**RESOLUTION NO. 5243**

**RESOLUTION APPROVING  
THE LAKEWOOD HOUSING AUTHORITY  
PHA ANNUAL PLAN AND 5-YEAR PLAN**

WHEREAS, pursuant to the Quality Housing & Work Responsibility Act, which is part of Title V of the HUD FY Appropriations Act (P.L. 105-276), housing authorities are mandated to complete an Annual Plan each year and a 5-year Plan every fifth year to HUD in order to continue to receive federal funding for Public Housing Programs and the Section 8 Housing Choice Voucher (HCV) Programs; and

WHEREAS, the Housing Authority held an open public hearing on September 19, 2019, at 10:00 AM to receive comments from the public, public officials, organizations, residents, and the community-at-large; and

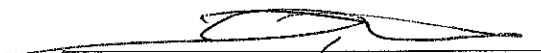
WHEREAS, there was no attendance and therefore no comments and suggestions were received regarding the annual plan/significant amendment; and

WHEREAS, the Executive recommends that the Board approve the PHA Annual and 5-year Plan for Fiscal Year beginning January 1, 2020 to be submitted to HUD; and

NOW THEREFORE, BE IT RESOLVED that the governing body of the Lakewood Housing Authority does hereby resolve to approve submission of the above-mentioned Annual and 5-Year Plan to HUD.

BE IT FURTHER RESOLVED that this submission of the PHA Annual Plan is subject to HUD approval.

*I, hereby, certify that the above is a true copy of a Resolution Duly adopted by the Board of Commissioners of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Regular Board Meeting held on the 19<sup>th</sup> day of September 2019.*

  
\_\_\_\_\_  
*Scott E. Parsons, Secretary  
Acting Executive Director*

**RESOLUTION NO. 5244**

**RESOLUTION AMENDING  
THE SECTION 8 HOUSING CHOICE VOUCHER  
ADMINISTRATIVE PLAN**

**WHEREAS**, the Board of Commissioners of the Housing Authority of the Township of Lakewood (the "Authority") has determined that it is appropriate to amend the Section 8 Housing Choice Voucher Administrative Plan by changing the language in Section 10 as follows:

*From: "Unborn children for applicants or participants are not added nor are the voucher size adjusted until a birth certificate and social security number are provided. The voucher size is adjusted at the next recertification."*

*To: "Unborn children for applicants are counted for the voucher size but not toward the TTP calculation. Unborn children for active program participants are not counted toward the voucher size until the first annual recertification following the birth. After birth, the new member(s) will be added to the household and be part of the TTP calculation on the first of the month following the LHA's receipt of the birth certificate(s), social security number(s) and any other required paperwork." In the case of a move for active program participants, unborn children will be counted for the voucher size but not toward the TTP calculation.*

**NOW THEREFORE BE IT RESOLVED** that the Section 8 Housing Choice Voucher Administrative Plan be and hereby is revised to reflect the aforementioned language in Section 10.

*I hereby certify that this is a true copy of a Resolution duly adopted by the Board of Commissioners, of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Regular Board Meeting held on the 19<sup>th</sup> day of September 2019.*

---

*Scott E. Parsons, Secretary  
Acting Executive Director*

**RESOLUTION NO. 5245**

**RESOLUTION AWARDING THE CONTRACT FOR  
ENTRY DOOR AND CANOPY REPLACEMENTS AT PETER WARD**

**WHEREAS**, the Lakewood Housing Authority (hereinafter referred to as LHA) has a need for the above listed work item; and

**WHEREAS**, the LHA acting as the managing agent for the Affordable Housing Corporation of Lakewood (AHCL) has advertised for bids in the appropriate newspapers; and

**WHEREAS**, on September 17, 2019 LHA acting as the managing agency for the AHCL received the following three (3) bids from bidders:

Northeast Roof Maintenance, Perth Amboy, NJ	\$163,000
George Koustas Painting & Construction, West Long Branch, NJ	\$157,000
Automatic Door Systems, LLC, North Arlington, NJ	\$ 84,450

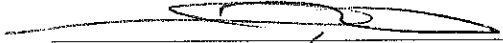
; And

**WHEREAS**, after review by Habitech Architects P.C. it was determined that Automatic Door Systems, LLC submitted the lowest responsible and responsive base bid in accordance with N.J.S.A. 40A:11-4a in the amount of \$84,450; and

**NOW THEREFORE BE IT RESOLVED** by the members of the Board of Commissioners of the LHA as follows:

1. The public bid for the work described both herein as well as in the bid specifications and drawings be awarded to Automatic Door Systems, LLC and a contract be executed in their name for the bid price of \$84,450; and
2. The Acting Executive Director is hereby authorized and directed to execute said contract and to take any all necessary administrative actions to implement this Resolution.

*I hereby certify that the above is a true copy of a Resolution duly adopted by the Board of Commissioners of the Housing Authority of the Township of Lakewood in the County of Ocean, at its Regular Board Meeting held on the 19th day of September, 2019.*

  
\_\_\_\_\_  
Scott E. Parsons, Secretary/Acting Executive Director

**RESOLUTION NO. 5246**

**RESOLUTION AUTHORIZING LAW FIRMS TO BE PLACED  
ON THE LIST OF QUALIFIED PROFESSIONAL CONSULTANTS  
FOR LEGAL SERVICES AS NEEDED FOR PARTICULAR ASSIGNMENTS**

**WHEREAS**, the Lakewood Housing Authority accepted requests for qualifications for legal services which were opened on September 10<sup>th</sup>, 2019; and

**WHEREAS**, two (2) proposals were received and carefully reviewed and both consultants were deemed qualified to perform professional legal services for the Housing Authority for particular assignments, as they may be needed; and

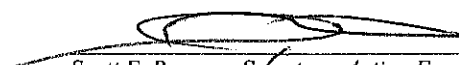
**WHEREAS**, the Board of Commissioners desires to adopt a resolution authorizing both firms, listed below, to be placed on the "list of qualified professional consultants" to be valid for a period of two (2) years from the date of award.

Feinstein, Raiss, Kelin, Booker & Goldstein, LLC  
290 W. Mt. Pleasant Avenue, Suite 1340  
Livingston, NJ 07039

DeCotis, FitzPatrick, Cole & Giblin, LLP  
500 Frank W Burr Boulevard, Suite 31  
Teaneck, NJ 07666

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Lakewood Housing Authority does hereby authorize the aforementioned firms to be placed on the "list of qualified professional consultants" for legal services as needed for particular assignments as set forth above.

*I hereby certify that the above is a true copy of a Resolution  
duly adopted by the Board of Commissioners of the Housing  
Authority of the Township of Lakewood in the County of  
Ocean, at its Regular Board Meeting held on the 19th day of  
September, 2019*

  
\_\_\_\_\_  
*Scott E. Parsons, Secretary, Acting Executive Director*