

RESOLUTION NO. 5167A

AMENDED RESOLUTION AWARDING CONTRACT FOR
UNARMED SECURITY GUARDS' SERVICE
AT THE JOHN C. CURREY BUILDING AND PETER WARD TOWER
FOR THE PERIOD
APRIL 1, 2016 THROUGH SEPTEMBER 30, 2016

WHEREAS, the Board of Commissioners ("Board") of the Housing Authority of the Township of Lakewood, ("Authority"), had duly advertised for, received, and opened all lawfully submitted sealed bids; and

WHEREAS, pursuant to said solicitation process, two (2) bids for Unarmed Security Guards were received; and

WHEREAS, the following two (2) bids were received by the Authority:

U.S. Security Associates, Inc. \$16.60 / hour (\$24,563.83)
1719 Brunswick Pike
Lawrenceville, NJ 08648

AEGIS Security Agency, LLC \$15.73 / hour (\$23,154.56)
378 Minute Arms Road
Union, NJ 07083

; and

WHEREAS, after careful review by the LHA Executive Director and Assistant Executive Director, it was determined that AEGIS Security Agency, LLC was the responsive low bidder;

WHEREAS, the Executive Director has certified that funds for this expenditure are available in the Public Housing Operating Budget; and

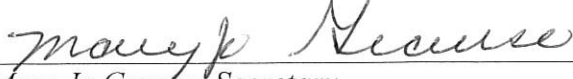
NOW THEREFORE BE IT RESOLVED by the Board that the subject contract be and hereby is awarded in accordance with the bid specifications in the amount of \$15.73 per hour for the six-month period April 1, 2016 through September 30, 2016 to:

AEGIS Security Agency, LLC

; and

BE IT FURTHER RESOLVED by the Board that the aforementioned contract be and hereby is approved and the Chairperson and Secretary be and hereby are authorized to execute said contract.

I hereby certify that this is a true copy of a Resolution duly adopted by the Board of Commissioners, of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Special Board Meeting held on the 26th day of April 2016.



Mary Jo Grauso, Secretary
Executive Director

RESOLUTION NO. 5168

**RESOLUTION RATIFYING
ADMINISTRATIVE STAFF
TO WORK SUMMER HOURS
MEMORIAL DAY 2016 THROUGH LABOR DAY 2016**

WHEREAS, the Board of Commissioners (“Board”), of the Lakewood Housing Authority (“Authority”), of the Township of Lakewood, in the County of Ocean and State of New Jersey, the Board wishes to allow the Administrative Staff to work a four-day work week Monday through Thursday, from Memorial Day through Labor Day; and

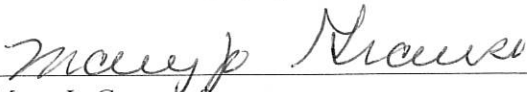
WHEREAS, Administrative Staff employees will be required to work a 8 ¾ work day for four days for a total of 35 hours per week; and

WHEREAS, the Executive Director wishes to assure the Board that the mission of the housing authority and the population it serves has never been and will not be compromised; and

WHEREAS, Management will monitor the work productivity and service to our clients; and

NOW THEREFORE BE IT RESOLVED, that the Board approves the administrative staff to work a four-day work week (35 hours) from Memorial Day through Labor Day, Monday through Thursday each summer.

I hereby certify that the above is a true copy of a Resolution, duly adopted by the Board of Commissioners of the Lakewood Housing Authority, in the Township of Lakewood in the County of Ocean, at its Special Meeting held on the 26th day of April 2016.



Mary Jo Grauso, Secretary
Executive Director

RESOLUTION NO. 5169

HIRING INDEPENDENT PUBLIC ACCOUNTANT (IPA)
FOR AN AUDIT OF THE
BOOKS AND RECORDS OF THE AUTHORITY
FOR THE
TWELVE-MONTH PERIOD ENDING DECEMBER 31, 2015

WHEREAS, the Board of Commissioners ("Board"), of the Lakewood Housing Authority ("Authority"), of the Township of Lakewood, in the County of Ocean and State of New Jersey, requires the services of an Independent Public Accountant to perform audit services for a 12-month period ending December 31, 2015, and

WHEREAS, this contract for professional services may be awarded without formal bid, pursuant to a Request for Proposals, in accordance to the Local Public Contracts Law of the State of New Jersey, relevant HUD regulations, and the Authority's Procurement Policy, and

WHEREAS, in response to extensive solicitation and advertising one (1) proposal was received for the provision of these professional services and was evaluated and rated in accordance with the aforementioned requirements and pursuant to the evaluation criteria:

FALLON & LARSEN, LLP	\$15,300.00
252 WASHINGTON ST., SUITE B	
TOMS RIVER, NJ 08753	

WHEREAS, the proposal submitted by the firm of FALLON & LARSEN, LLP, 252 Washington St., Suite B, Toms River, NJ, is responsive and advantageous to the Authority for the provision of these services, specifically in light of the extensive experience and proven competence of the firm, the reasonableness of the fees, and the availability for services, and

WHEREAS, the Board desires to enter into an Agreement with this firm for the provision of said professional auditing services, and

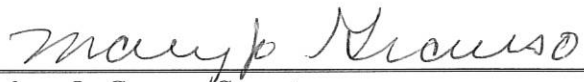
WHEREAS, the Executive Director has certified that sufficient funds are available for same in the 2015 Low-Income Operating Budget, and the Attorney has determined that the Resolution meets all legal requirements,

NOW THEREFORE BE IT RESOLVED that the firm of FALLON & LARSEN, LLP, be hired as the Auditor for FY-2015 for all programs of the Lakewood Housing Authority at a

lump sum fee not to exceed: FIFTEEN THOUSAND THREE HUNDRED DOLLARS (\$15,300.00), as per the Proposal submitted, and

BE IT FURTHER RESOLVED that the Chairperson and the Executive Director be and hereby are authorized to execute a contract for the Independent Public Accountant services in accordance with the specifications contained in the Authority's Request for Proposals. A notice of this Resolution shall be published in a local newspaper as required by law within ten (10) days of its passage and the contract and this supporting resolution shall be retained on file and be available for public inspection at the offices of the Lakewood Housing Authority, 317 Sampson Ave, Lakewood, New Jersey 08701.

I hereby certify that the above is a true copy of the Resolution duly adopted by the Board of Commissioners of the Housing Authority of the Township of Lakewood in the County of Ocean at its Special Meeting held on the 26th day of April 2016.



Mary Jo Grauso, Secretary
Executive Director

RESOLUTION NO. 5170

**RESOLUTION AWARDING THE CONTRACT FOR
HALLWAY FLOORING UPGRADES AT PETER WARD TOWER**

WHEREAS, the Lakewood Housing Authority (LHA) has need for the above listed work item;
and

WHEREAS, the LHA is permitted to contract for such services, pursuant to both the New Jersey
Redevelopment and Housing Law and the New Jersey Public Contracts Law; and

WHEREAS, pursuant to LHA Procurement Policy Guidelines, the above contract was advertised
for bid in the appropriate newspapers; and

WHEREAS, on April 13, 2016 the LHA received two (2) bids from the following bidders:

J. Morano Contracting, LLC	\$87,550.00
262 Privateer Road	
Manahawkin, NJ 08050	

Ocean Contractors, Inc.	\$118,800.00
291 Herbertsville Road	
Brick, NJ 08724	

; and

WHEREAS, after review by LHA architect, Habitech Architects P.C., it was determined that
J. Morano Contracting, LLC submitted the lowest responsible and responsive base bid in
accordance with N.J.S.A. 40A:11-4a in the amount of \$87,550.00; and

NOW THEREFORE BE IT RESOLVED by the members of the Board of Commissioners of the
LHA as follows:

1. The public bid for the work described both herein as well as in the bid specifications and
drawings be awarded to J. Morano Contracting, LLC, and a contract be executed in their name
for the bid price of \$87,550.00.
2. The Executive Director is hereby authorized and directed to execute said contract and to take
any and all necessary administrative actions to implement this Resolution.

*I hereby certify that the above is a true copy
of the Resolution duly adopted by the Board
of Commissioners of the Housing Authority
of the Township of Lakewood in the County*

*of Ocean at its Special Meeting held on the
26th day of April 2016.*

Mary Jo Grasso

*Mary Jo Grasso, Secretary
Executive Director*

RESOLUTION NO. 5171

FULL-TIME POSITION
MAINTENANCE WORKER

(Robert Dodge)

WHEREAS, the Board of Commissioner (“Board”) of the Housing Authority (“Authority”) of the Township of Lakewood, in the County of Ocean, and State of New Jersey, found that there existed a need to hire a full-time Maintenance Worker (40 hours), and


WHEREAS, Mr. Dodge has successfully completed his Probationary period, and

WHEREAS, Mr. Dodge’s job performance has been rated as satisfactory and above by his supervisor, Martin Giacobbe, and

WHEREAS, the Executive Director has certified that funds are available in the Authority’s Operating Budget for this expenditure;

NOW THEREFORE BE IT RESOLVED by the Board that Robert Dodge be and is hereby hired as a full-time Maintenance Worker on a permanent full-time basis, (40 hours per week) effective April 5, 2016, at a salary of \$20.60 per hour (\$42,848 per year) with all full-time benefits extended to full-time employees as per the Lakewood Housing Authority’s Personnel Policy.

I hereby certify that the above is a true copy of the Resolution duly adopted by the Board of Commissioners of the Housing Authority of the Township of Lakewood in the County of Ocean at its Special Meeting held on the 26th day of April 2016.



Mary Jo Grauso, Secretary
Executive Director