

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD

**FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION**

YEAR ENDED DECEMBER 31, 2019

**WITH
REPORT OF INDEPENDENT AUDITORS**

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
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YEAR ENDED DECEMBER 31, 2019

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REPORT OF INDEPENDENT AUDITORS

To the Board of Commissioners of the
Housing Authority of the Township of Lakewood:

Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities (primary government) and the discretely presented component unit of the Housing Authority of the Township of Lakewood (the "Authority") as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the accompanying table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the Authority's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the net position of the primary government and the discretely presented component unit of the Authority as of December 31, 2019, and the changes in their net position and their cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required pension and other postemployment benefits information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Authority's basic financial statements. The schedule of expenditures of federal awards is presented for the purpose of additional analysis as required by Title 2 *U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and is not a required part of the basic financial statements. The accompanying financial data schedule is also not a required part of the basic financial statements and is presented for the purposes of additional analysis as required by the U.S. Department of Housing and Urban Development.

The schedule of expenditures of federal awards and financial data schedule are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and financial data schedule are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 1, 2020 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

July 1, 2020
Toms River, New Jersey

Novogradac & Company LLP

MANAGEMENT'S DISCUSSION AND ANALYSIS

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2019**

As Management of the Housing Authority of the Township of Lakewood (the "Authority"), we offer readers of the Authority's financial statements this narrative overview and analysis of the financial activities of the Authority for the fiscal year ended December 31, 2019. We encourage readers to consider the information presented here in conjunction with the Authority's financial statements as presented elsewhere in this report.

A Financial Highlights (Primary Government)

1. The Authority's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$5,111,022 (net position) as opposed to \$4,648,172 for the prior fiscal year.
2. At the close of the current fiscal year, the Authority reported ending unrestricted net position of (\$715,706).
3. The Authority's unrestricted cash and cash equivalents and restricted cash balances at December 31, 2019 were \$4,925,905 representing an increase of \$244,177 from the prior fiscal year.
4. The Authority had total operating revenues of \$15,257,174 and total operating expenses of \$14,740,403 for the year ended December 31, 2019.
5. The Authority's capital outlays for the fiscal year were \$547,961.
6. The Authority's expenditures of federal awards amounted to \$13,828,360 for the fiscal year.

B. Using the Annual Report

1. Management's Discussion and Analysis

The Management's Discussion and Analysis is intended to serve as an introduction to the Authority's financial statements. The Authority's financial statements and Notes to Financial Statements included in this Report were prepared in accordance with GAAP applicable to governmental entities in the United States of America.

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2019**

B. Using the Annual Report (continued)

2. Financial Statements

The financial statements are designed to provide readers with a broad overview of the Authority's finances, in a manner similar to a private-sector business. They consist of a Statement of Net Position, Statement of Revenues, Expenses and Changes in Net Position and Statement of Cash Flows.

The Statement of Net Position presents information on all the Authority's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference between the two reported as net position. Increases or decreases in net position will serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating.

The Statement of Revenues, Expenses and Changes in Net Position presents information showing how the Authority's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of unrelated cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The Statement of Cash Flows presents relevant information about the Authority's cash receipts and cash payments during the year.

The financial statements report on the Authority's activities. The activities are primarily supported by HUD subsidies and grants. The Authority's function is to provide decent, safe and sanitary housing to low income and special needs populations. The financial statements can be found on pages 11 through 15 in this Report.

3. Notes to Financial Statements

The Notes to Financial Statements provide additional information that is essential to a full understanding of the data provided in the basic financial statements. The Notes to Financial Statements can be found in this Report after the financial statements.

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2019**

B. Using the Annual Report (continued)

4. Supplemental Information

Accounting principles generally accepted in the United States of America require that a schedule of pension contributions and schedule of net pension liability be presented to supplement the basic financial statements.

The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). The Schedule of Expenditures of Federal Awards can be found on page 42 of this report.

The accompanying financial data schedule is also not a required part of the financial statements and is presented for the purposes of additional analysis as required by the U.S. Department of Housing and Urban Development.

C. The Authority as a Whole (Primary Government)

The Authority's net position increased during the fiscal year as detailed on the following page. The Authority's revenues are primarily subsidies and grants received from HUD. The Authority receives subsidies each month based on a pre-approved amount by HUD. Grants are drawn down based on need against a pre-authorized funding level. The Authority's revenues were sufficient to cover all expenses, including depreciation during the fiscal year.

By far, the largest portion of the Authority's net position reflects its net investment in capital assets (e.g., land, buildings, equipment and construction in progress). The Authority uses these capital assets to provide housing services for its tenants consequently these assets are not available for future spending. The unrestricted net position of the Authority is available for future use to provide program services.

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2019**

C. The Authority as a Whole (Primary Government) (continued)

Computations of Net Position are as follows:

	As of	
	12/31/2019	12/31/2018
Cash and Other Current Assets	\$ 3,109,996	\$ 2,980,356
Restricted Cash	1,874,997	1,776,343
Notes Receivable	3,903,361	3,903,361
Capital Assets - Net	4,112,471	3,949,191
Deferred Outflows of Resources	642,778	853,581
Total Assets	13,643,603	13,462,832
Less: Total Liabilities	5,599,630	6,176,958
Deferred Inflows of Resources	2,932,951	2,637,702
Net Position	\$ 5,111,022	\$ 4,648,172
Net Investment in Capital Assets	\$ 4,112,471	\$ 3,949,191
Restricted Net Position	1,714,257	1,646,499
Unrestricted Net Position	(715,706)	(947,518)
Net Position	\$ 5,111,022	\$ 4,648,172

- Restricted cash increased \$98,654 primarily due to the increase in grant revenue received in the Section 8 Housing Choice Vouchers program during FY 2019. These funds are restricted for future housing assistance payments.
- Notes receivable remained unchanged from FY 2018 to FY 2019.
- Total liabilities decreased \$577,328, while deferred inflows of resources increased by \$295,249 due to the Authority recording their unfunded pension liability and unfunded other post-employment benefits liability in FY 2019 as required by Governmental Accounting Standards Board Opinion No. 68 (GASB 68) and Governmental Accounting Standards Board Opinion No. 75 (GASB 75), respectively.
- Unrestricted net position increased \$231,812 due to the change in net position of \$462,850 in FY 2019 offset by the increases in net investment of capital assets and restricted net position of \$163,280 and \$67,758, respectively.

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2019**

C. The Authority as a Whole (Primary Government) (continued)

Computations of Changes in Net Position are as follows:

	Year Ended	
	12/31/2019	12/31/2018
<u>Revenues</u>		
Tenant Revenues	\$ 790,871	\$ 769,886
HUD Operating Grants	14,069,797	13,357,584
Other Revenues	396,506	979,159
Total Operating Revenues	15,257,174	15,106,629
<u>Expenses</u>		
Other Operating Expenses	2,923,816	3,727,534
Housing Assistance Payments	11,541,814	11,587,464
Depreciation Expense	384,681	387,080
Total Operating Expenses	14,850,311	15,702,078
Operating Gain/Loss	406,863	(595,449)
<u>Non-Operating Revenues</u>		
Interest on Investments	55,987	123,879
Total Non-Operating Revenues	55,987	123,879
Change in Net Position	462,850	(471,570)
Net Position - Beginning of Year	4,648,172	9,011,604
Change in Accounting Principle		
- Adoption of GASB 75	-	(3,891,862)
Net Position - End of Year	\$ 5,111,022	\$ 4,648,172

- HUD operating grants increased \$712,213 from \$13,357,584 in FY 2018 to \$14,069,797 in FY 2019. This was primarily due to the Section 8 Housing Choice Vouchers Program receiving \$730,864 more in funding in FY 2019.

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2019**

C. The Authority as a Whole (Primary Government) (continued)

- Other operating expenses decreased \$803,718 primarily due to the prior year adoption of GASB 75 which caused an increase in employee benefit contributions expenditures.
- Housing assistance payments ("HAP") expense decreased from \$11,587,464 in FY 2018 to \$11,541,851 in FY 2019 or \$45,650. This decrease in HAP expense can be attributable to the Authority having 31 less unit months under lease in FY 2019.

D. Budgetary Highlights

For the year ended December 31, 2019, individual program or grant budgets were prepared by the Authority and were approved by the Board of Commissioners. The budgets were prepared in accordance with the accounting procedures prescribed by the applicable funding agency.

As indicated by the increase of revenues over expenses, the Authority's net position increased during the fiscal year.

E. Capital Assets

As of December 31, 2019, the Authority's investment in capital assets, net of accumulated depreciation was \$4,112,471. This investment in capital assets includes land, buildings, and equipment.

Major capital assets purchased during the year totaled \$547,961, of which was purchased from reserve and replacement funds.

Additional information on the Authority's capital assets can be found in the Notes to the Financial Statements, which is included in this Report.

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2019**

E. Capital Assets (continued)

The following table summarizes the change in capital assets as of December 31, 2019 and 2018:

	2019	2018	Change
Land	\$ 313,844	\$ 313,844	\$ -
Building and Improvements	13,839,151	13,313,725	525,426
Furniture and Equipment	256,082	233,547	22,535
Total Fixed Assets	<u>14,409,077</u>	<u>13,861,116</u>	<u>547,961</u>
Less: Accumulated Depreciation	10,296,606	9,911,925	384,681
Net Fixed Assets	<u>\$ 4,112,471</u>	<u>\$ 3,949,191</u>	<u>\$ 163,280</u>

F. Economic Factors and Next Year's Budgets and Rates

The following factors were considered in preparing the Authority's budget for the fiscal year ending December 31, 2019:

1. The state of the economy.
2. The need for Congress to fund the war on terrorism and the continued cut-back of funding of federal programs.
3. The Authority's use of unrestricted reserves to offset the proration of subsidy from HUD. The Authority's unrestricted cash appears sufficient to cover any shortfall.

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2019**

G. Contacting the Authority's Financial Management

The financial report is designed to provide a general overview of the Authority's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Scott E. Parsons, Executive Director, Housing Authority of the Township of Lakewood, 317 Sampson Avenue, Lakewood, NJ 08701.

FINANCIAL STATEMENTS

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
STATEMENT OF NET POSITION
DECEMBER 31, 2019

	ASSETS		Memorandum Only - Total Reporting Entity
	Primary Government	Discretely Presented Component Unit	
Current assets:			
Cash and cash equivalents	\$ 3,050,908	\$ 47,072	\$ 3,097,980
Tenant security deposits	-	72,483	72,483
Accrued interest receivable	4,567	-	4,567
Accounts receivable, net	54,521	8,879	63,400
Inventories, net	-	34,642	34,642
	3,109,996	163,076	3,273,072
Total current assets			
Non-current assets:			
Restricted cash	1,874,997	-	1,874,997
Notes receivable	3,903,361	-	3,903,361
Capital assets, net	4,112,471	-	4,112,471
	9,890,829	-	9,890,829
Total non-current assets			
	13,000,825	163,076	13,163,901
Total assets			
DEFERRED OUTFLOWS OF RESOURCES			
State of New Jersey P.E.R.S.	408,332	-	408,332
State of New Jersey S.H.B.P.	234,446	-	234,446
	642,778	-	642,778
Total deferred outflows of resources			
	\$ 13,643,603	\$ 163,076	\$ 13,806,679
Total assets and deferred outflows of resources			

See accompanying notes to financial statements.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
STATEMENT OF NET POSITION (continued)
DECEMBER 31, 2019

LIABILITIES

	Primary Government	Discretely Presented Component Unit	Memorandum Only - Total Reporting Entity
Current liabilities:			
Accounts payable	\$ 121,746	\$ 86,247	\$ 207,993
Accrued expenses	50,059	-	50,059
Accrued compensated absences, current	3,189	-	3,189
Tenant security deposits	-	72,483	72,483
Prepaid rent	-	4,346	4,346
	<u>174,994</u>	<u>163,076</u>	<u>338,070</u>
Total current liabilities			
Non-current liabilities:			
Accrued compensated absences, non-current	49,050	-	49,050
Accrued pension liability	2,550,063	-	2,550,063
Accrued OPEB liability	2,664,783	-	2,664,783
Other non-current liabilities	160,740	-	160,740
	<u>5,424,636</u>	<u>-</u>	<u>5,424,636</u>
Total non-current liabilities			
	<u>5,599,630</u>	<u>163,076</u>	<u>5,762,706</u>
Total liabilities			

DEFERRED INFLOWS OF RESOURCES

State of New Jersey P.E.R.S.	936,638	-	936,638
State of New Jersey S.H.B.P.	1,996,313	-	1,996,313
	<u>2,932,951</u>	<u>-</u>	<u>2,932,951</u>
Total deferred inflows of resources			

NET POSITION

Net position:			
Net investment in capital assets	4,112,471	-	4,112,471
Restricted	1,714,257	-	1,714,257
Unrestricted	(715,706)	-	(715,706)
	<u>5,111,022</u>	<u>-</u>	<u>5,111,022</u>
Total net position			
Total liabilities, deferred inflows of resources and net position	<u>\$ 13,643,603</u>	<u>\$ 163,076</u>	<u>\$ 13,806,679</u>

See accompanying notes to financial statements.

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION
FOR THE YEAR ENDED DECEMBER 31, 2019**

	<u>Primary Government</u>	<u>Discretely Presented Component Unit</u>	<u>Memorandum Only - Total Reporting Entity</u>
Operating revenues:			
Tenant revenue	\$ 790,871	\$ -	\$ 790,871
HUD operating grants	14,069,797	-	14,069,797
Other revenues	<u>396,506</u>	<u>-</u>	<u>396,506</u>
Total operating revenues	<u>15,257,174</u>	<u>-</u>	<u>15,257,174</u>
Operating expenses:			
Administrative	1,651,759	-	1,651,759
Tenant services	72,903	-	72,903
Utilities	432,906	-	432,906
Ordinary repairs and maintenance	529,973	-	529,973
Protective services	72,125	-	72,125
General	164,150	-	164,150
Housing assistance payments	11,541,814	-	11,541,814
Depreciation	<u>384,681</u>	<u>-</u>	<u>384,681</u>
Total operating expenses	<u>14,850,311</u>	<u>-</u>	<u>14,850,311</u>
Operating income	<u>406,863</u>	<u>-</u>	<u>406,863</u>
Non-operating revenue:			
Investment income	<u>55,987</u>	<u>-</u>	<u>55,987</u>
Total non-operating revenues	<u>55,987</u>	<u>-</u>	<u>55,987</u>
Change in net position	462,850	-	462,850
Net position, beginning of year	<u>4,648,172</u>	<u>-</u>	<u>4,648,172</u>
Net position, end of year	<u>\$ 5,111,022</u>	<u>\$ -</u>	<u>\$ 5,111,022</u>

See accompanying notes to financial statements.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2019

	Primary Government	Discretely Presented Component Unit	Memorandum Only - Total Reporting Entity
Cash Flows from Operating Activities:			
Cash received from tenants and others	\$ 1,180,308	\$ 38,315	\$ 1,218,623
Cash received from grantors	14,146,607	-	14,146,607
Cash paid to employees	(1,657,124)	-	(1,657,124)
Cash paid to vendors and suppliers	<u>(12,930,080)</u>	<u>-</u>	<u>(12,930,080)</u>
Net cash provided by operating activities	<u>739,711</u>	<u>38,315</u>	<u>778,026</u>
Cash Flows from Capital and Related Financing Activities:			
Purchase of capital assets	<u>(547,961)</u>	<u>-</u>	<u>(547,961)</u>
Net cash used in capital and related financing activities	<u>(547,961)</u>	<u>-</u>	<u>(547,961)</u>
Cash Flows from Investing Activities			
Interest received	<u>52,427</u>	<u>-</u>	<u>52,427</u>
Net cash provided by investing activities	<u>52,427</u>	<u>-</u>	<u>52,427</u>
Net increase in cash and cash equivalents	244,177	38,315	282,492
Cash and cash equivalents, beginning of year	<u>4,681,728</u>	<u>81,240</u>	<u>4,762,968</u>
Cash and cash equivalents, end of year	<u><u>\$ 4,925,905</u></u>	<u><u>\$ 119,555</u></u>	<u><u>\$ 5,045,460</u></u>
 Reconciliation of cash and cash equivalents to the Statement of Net Position is as follows:			
Cash and cash equivalents	\$ 3,050,908	\$ 47,072	\$ 3,097,980
Tenant security deposits	-	72,483	72,483
Restricted cash	<u>1,874,997</u>	<u>-</u>	<u>1,874,997</u>
Cash and cash equivalents, end of year	<u><u>\$ 4,925,905</u></u>	<u><u>\$ 119,555</u></u>	<u><u>\$ 5,045,460</u></u>

See accompanying notes to financial statements.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
STATEMENT OF CASH FLOWS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2019

	<u>Primary Government</u>	<u>Discretely Presented Component Unit</u>	<u>Memorandum Only - Total Reporting Entity</u>
Reconciliation of operating income to net cash provided by operating activities:			
Operating income	\$ 406,863	\$ -	\$ 406,863
Adjustments to reconcile operating income to net cash provided by operating activities:			
Depreciation	384,681	-	384,681
Changes in operating assets, deferred outflows of resources, liabilities, and deferred inflows of resources:			
Accounts receivable, net	17,734	2,969	20,703
Inventories, net	-	9,693	9,693
Prepaid expenses	1,709	-	1,709
Deferred outflows of resources	210,803	-	210,803
Accounts payable	10,998	14,912	25,910
Accrued expenses	(5,365)	-	(5,365)
Tenant security deposits	-	8,464	8,464
Prepaid rent	-	2,277	2,277
Accrued compensated absences	(23,630)	-	(23,630)
Other liabilities	30,896	-	30,896
Accrued pension liability	(229,473)	-	(229,473)
Accrued OPEB liability	(360,754)	-	(360,754)
Deferred inflows of resources	<u>295,249</u>	<u>-</u>	<u>295,249</u>
Net cash provided by operating activities	<u>\$ 739,711</u>	<u>\$ 38,315</u>	<u>\$ 778,026</u>

See accompanying notes to financial statements.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Organization

The Housing Authority of the Township of Lakewood (the "Authority") is a governmental, public corporation created under federal and state housing laws as defined by State statute (N.J.S.A. 4A: 12A-1, et. seq., the "Housing Authority Act") for the purpose of engaging in the development, acquisition and administrative activities of the low-income housing program and other programs with similar objectives for low and moderate income families residing in the Township of Lakewood, New Jersey (the "Township"). The Authority is responsible for operating certain low-rent housing programs in the Township under programs administered by the U.S. Department of Housing and Urban Development ("HUD"). These programs provide housing for eligible families under the United States Housing Act of 1937, as amended.

The Authority is governed by a board of commissioners which is essentially autonomous but is responsible to HUD and the State of New Jersey Department of Community Affairs. An executive director is appointed by the Authority's Board of Commissioners to manage the day-to-day operations of the Authority.

B. Basis of Accounting / Financial Statement Presentation

The Authority's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America ("GAAP"). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations).

The programs of the Authority are organized as separate accounting entities. Each program is accounted for by a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position (program equity), revenues, and expenses. The individual programs account for the governmental resources allocated to them for the purpose of carrying on specific programs in accordance with laws, regulations, or other restrictions, including those imposed by HUD. The programs of the Authority are combined and considered an enterprise fund. An enterprise fund is used to account for activities that are operated in a manner similar to those found in the private sector.

The Authority's enterprise fund is accounted for using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, and losses from assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

The Authority's financial statements are prepared in accordance with GASB 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*, as amended ("GASB 34"). GASB 34 requires the basic financial statements to be prepared using the economic resources measurement focus and the accrual basis of accounting and requires the presentation of a Statement of Net Position, a Statement of Revenues, Expenses and Changes in Net Position and Statement of Cash Flows. GASB 34 also requires the Authority to include Management's Discussion and Analysis as part of the Required Supplementary Information.

The Authority's primary source of non-exchange revenue relates to grants and subsidies. In accordance with GASB 33, *Accounting and Financial Reporting for Non-exchange Transactions* ("GASB 33"), grant and subsidy revenue are recognized at the time eligible program expenditures occur and/or the Authority has complied with the grant and subsidy requirements.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Basis of Accounting / Financial Statement Presentation (continued)

On January 30, 2008, HUD issued PIH Notice 2008-9 which requires that unused housing assistance payments ("HAP") under proprietary fund reporting should be reported as restricted net position, with the associated cash and investments also being reported as restricted. Any unused administrative fees should be reported as unrestricted net position, with the associated assets being reported on the financial data schedule as unrestricted.

Both administrative fee and HAP revenue continue to be recognized under the guidelines set forth in GASB 33. Accordingly, both the time and purpose restrictions as defined by GASB 33 are met when these funds are available and measurable, not when these funds are expended. The Section 8 Housing Choice Vouchers program is no longer a cost reimbursement grant; therefore, the Authority recognizes unspent administrative fee and HAP revenue in the reporting period as revenue for financial statement reporting.

In accordance with 2 CFR 200.305(b)(9), any investment income earned up to \$500 on these funds may be retained by the Authority. Amounts in excess of \$500 must be remitted annually to the Department of Health and Human Services, Payment Management System.

C. Reporting Entity

In accordance with GASB 61, *The Financial Reporting Entity Omnibus - An Amendment of GASB Statement No. 14 and No. 34*, the Authority's basic financial statements include those of the Authority and any component units. Component units are legally separate organizations whose majority of officials are appointed by the primary government or the organization is fiscally dependent on the primary government and there is a potential for those organizations either to provide specific financial benefits to, or impose specific financial burdens on, the primary government. An organization has a financial benefit or burden relationship with the primary government if any one of the following conditions exist:

1. The primary government (Authority) is legally entitled to or can otherwise access the organization's resources.
2. The primary government is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization.
3. The primary government is obligated in some manner for the debt of the organization.

Based on the application of the above criteria, this report includes the following discretely presented component unit:

Affordable Housing Corporation of Lakewood

Affordable Housing Corporation of Lakewood (the "Organization") was incorporated under the laws of the State of New Jersey as a non-profit corporation on August 17, 2016. The Organization's purpose is to improve the quality of life for low and moderate income people (as defined by regulations promulgated by HUD or the New Jersey Council on Affordable Housing) by providing them with affordable housing and housing opportunities primarily through the administration of Section 8 Housing Choice Vouchers. Currently, the Organization's only activity is the administration of the Authority's project based vouchers for which it does not charge a fee.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Description of Programs

The Authority maintains its accounting records by program. A summary of the significant programs operated by the Authority is as follows:

Section 8 Housing Choice Vouchers

The Authority administers a program of rental assistance payments to private owners on behalf of eligible low-income households under Section 8 of the Housing and Urban Development Act of 1974. The program provides payments covering the difference between the maximum rental on a dwelling unit, as approved by HUD, and the amount of rent contribution by a participating household.

Mainstream Vouchers

The Mainstream Vouchers Program provides vouchers for low-income households that include a person(s) with disabilities. The program provides payments covering the difference between the maximum rental on a dwelling unit, as approved by HUD, and the amount of rent contribution by a participating household.

Resident Opportunity and Supportive Services - Service Coordinators

The purpose of the Resident Opportunity and Supportive Services - Service Coordinators program is to fund the Family Self Sufficiency coordinator position for the Authority's Housing Choice Vouchers Family Self Sufficiency program.

Business Activities Fund

The Business Activities Fund was created as part of the Rental Assistance Demonstration Program ("RAD"). RAD was created in order to give public housing authorities ("PHA") a powerful tool to preserve and improve public housing properties. RAD allows PHA's to leverage public and private debt and equity in order to reinvest in public housing stock. Public housing units move to a Section 8 platform with a long-term contract under which residents continue to pay 30% of their income towards rent. The former public housing units which were converted under the RAD program are contained in this non-federal fund.

E. Use of Management Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets, deferred outflows of resources, liabilities and deferred inflows of resources, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant estimates include the allowance for doubtful accounts, accrued expenses and net pension and OPEB liability, depreciable lives of properties and equipment, deferred inflows and outflows of resources, and contingencies. Actual results could differ significantly from these estimates.

F. Cash and Cash Equivalents

New Jersey Authorities are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States, or the State of New Jersey, or the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of securities which may be purchased by New Jersey Authorities.

The Authority is required to deposit funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. N.J.S.A. 17:9-42 requires governmental units to deposit public funds only in public depositories located in New Jersey, when the funds are secured in accordance with the act.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

F. Cash and Cash Equivalents (continued)

HUD requires housing authorities to invest excess funds in obligations of the United States, Certificates of Deposit, or any other federally insured investment. HUD also requires that deposits be fully collateralized at all times. Acceptable collateralization includes FDIC insurance and the market value of securities purchased and pledged to the political subdivision. Pursuant to HUD restrictions, obligations of the United States are allowed as security for deposits. Obligations furnished as security must be held by the Authority or with an unaffiliated bank or trust company for the account of the Authority.

It is the Authority's policy to maintain collateralization in accordance with state and HUD requirements. For the Statement of Cash Flows, cash and cash equivalents include all cash balances and highly liquid investments with a maturity of three months or less at time of purchase.

G. Accounts Receivable, Net

Rents are due from tenants on the first day of each month. As a result, tenants accounts receivable balances primarily consist of rents past due and vacated tenants. An allowance for doubtful accounts is established to provide for all accounts, which may not be collected in the future for any reason. Collection losses on accounts receivable are charged against the allowance for doubtful accounts. Also included in accounts receivable are those amounts that tenants owe the Authority as payment for committing fraud or misrepresentation.

The Authority recognizes a receivable from HUD and other governmental agencies for amounts earned and billed but not received and for amounts unbilled, but earned as of year end.

H. Allowance for Doubtful Accounts

The Authority periodically reviews all accounts receivable to determine the amount, if any, that may be uncollectable. If it is determined that an account or accounts may be uncollectable, the Authority prepares an analysis of such accounts and records an appropriate allowance against such amounts.

I. Prepaid Expenses

Prepaid expenses represent amounts paid as of year-end that will benefit future operations.

J. Capital Assets, Net

Capital assets are stated at cost. Expenditures for repairs and maintenance are charged directly to expense as they are incurred. Expenditures determined to represent additions or betterments are capitalized. Upon the sale or retirement of capital assets, the cost and related accumulated depreciation is eliminated from the accounts and any related gain or loss is reflected in the Statement of Revenues, Expenses and Changes in Net Position. Depreciation is calculated using the straight-line method based on the estimated useful lives of the following asset groups:

◆	Buildings and Improvements	15-40 Years
◆	Furniture and Equipment	5-10 Years

The Authority has established a capitalization threshold of \$5,000.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

K. Impairment of Long Lived Assets

The Authority evaluates events or changes in circumstances affecting long-lived assets to determine whether an impairment of its assets has occurred. If the Authority determines that a capital asset is impaired, and that the impairment is significant and other-than-temporary, then an impairment loss will be recorded in the Authority's financial statements. During the year ended December 31, 2019, there were no impairments losses incurred.

L. Inventory

The Authority's inventory is comprised of maintenance materials and supplies. Inventory is carried at net realizable value and the Authority uses the first-in, first-out flow assumption in determining cost. The consumption method is used to record inventory. Under this method, the acquisition of materials and supplies is recorded initially in inventory accounts and charged as expenditures when used. If inventory falls below the cost due to damage, deterioration or obsolescence, the Authority establishes an allowance for obsolete inventory. As of December 31, 2019, inventory is shown net of an allowance for obsolescence of \$3,232.

M. Notes Receivable

The Authority has utilized development funds in accordance with HUD guidelines to assist in the construction and redevelopment of numerous public housing developments through the issuance of mortgage notes. When preparing financial statements in accordance with generally accepted accounting principles, management is required to make estimates as to the collectability of such mortgage notes. When estimating collectability, management analyzes the value of the underlying mortgaged property; the property's ability to generate positive cash flow, and current economic trends and conditions. Management utilizes these estimates and judgments in connection with establishing an allowance for uncollectable amounts during an accounting period.

N. Inter-program Receivables and Payables

Inter-program receivables and payables are current, and are the result of the use of the Business Activities fund as the common paymaster for shared costs of the Authority. Cash settlements are made periodically, and all inter-program balances net to zero. In accordance with GASB 34, inter-program receivables and payables are eliminated for financial statement purposes.

O. Accounts Payable and Accrued Liabilities

The Authority recognizes a liability for goods and services received but not paid for as of year-end. It also recognizes a liability for wages and fringe benefits related to services performed at year-end but not yet paid to employees or taxing authorities.

P. Prepaid Rent

The Authority's prepaid rent primarily consists of the prepayment of rent by residents applicable to future periods.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Q. Compensated Absences

The Authority uses the vesting method for the recording of compensated absences whereas benefits are accrued at the net position date for which payment is probable. Compensated absences represent amounts to which employees are entitled based on accumulated leave earned in accordance with the Authority's Personnel Policy. Employees may be compensated for accumulated vacation leave in the event of retirement or termination from service based on the unused accrued leave. Employees may be compensated for sick leave at retirement or termination at 50% of accumulated sick time up to a maximum of \$15,000.

R. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Public Employees Retirement System ("PERS") and additions to/deductions from PERS's fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

S. Other Post-Employment Benefits ("OPEB")

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to the net OPEB, and OPEB expense, and information about the fiduciary net position of the State Health Benefits Plan ("SHBP") and additions to/deductions from SHBP's fiduciary net position have been determined on the same basis as they are reported by SHBP. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. There are no investments as this is a pay-as you-go plan.

T. Deferred Outflows of Resources and Deferred Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources until that time.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources until that time.

U. Equity Classifications

Equity is classified as net position and displayed in three components:

Net investment in capital assets — Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction or improvement of those assets.

Restricted net position — Consists of resources with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

U. Equity Classifications (continued)

Unrestricted net position — All other resources that do not meet the definition of “restricted” or “net investment in capital assets.”

V. Operating Revenues and Expenses

The Authority defines its operating revenues as income derived from charges to residents and others for services provided as well as government subsidies and grants used for operating purposes. The Authority receives annual operating subsidies from HUD, subject to limitations prescribed by HUD. Operating subsidies from HUD are recorded when received and are accounted for as revenue.

Operating expenses are costs incurred in the operation of its program activities to provide services to residents and others. The Authority classifies all other revenues and expenses as non-operating.

W. Taxes

The Authority is a unit of local government under the State of New Jersey law and is exempt from real estate, sales and income taxes by both the federal and state governments. However, the Authority will pay a payment in lieu of taxes to cover municipal services provided by the local government for certain properties owned throughout the Township.

X. Budgets and Budgetary Accounting

The Authority adopts annual, appropriated operating budgets for all its programs receiving federal expenditure awards, which are used as a management tool throughout the accounting cycle. All budgets are prepared on a HUD basis, which differs with accounting principles generally accepted in the United States of America. All appropriations lapse at HUD's program year end or at the end of grant periods.

Y. Economic Dependency

The Section 8 Housing Choice Vouchers Program is economically dependent on receiving subsidies from HUD. The program operates at a loss prior to receiving such subsidies.

Z. Risk Management

The Authority is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Authority is a member of the New Jersey Public Housing Authorities Joint Insurance Fund ("JIF").

The JIF is both an insured and self-administered group of housing authorities established for the purpose of insuring against property damage, general liability, motor vehicles and equipment liability and workmen's compensation. The JIF will be self-sustaining through member premiums. There have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the year ended December 31, 2019.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 2. CASH AND CASH EQUIVALENTS

As of December 31, 2019, the Authority had funds on deposit in checking, savings, and money market accounts. The carrying amount of the Authority's cash and cash equivalents (including restricted cash) was \$5,045,460, and the bank balances approximated \$5,171,850.

<u>Cash Category</u>	<u>Primary Government</u>	<u>Discretely Presented Component Unit</u>	<u>Memorandum Only - Total Reporting Entity</u>
Unrestricted	\$ 3,050,908	\$ 47,072	\$ 3,097,980
Tenant security deposits	-	72,483	72,483
Restricted	<u>1,874,997</u>	<u>-</u>	<u>1,874,997</u>
Total cash and cash equivalents	<u>\$ 4,925,905</u>	<u>\$ 119,555</u>	<u>\$ 5,045,460</u>

Of the bank balances, \$260,106 was covered by federal depository insurance and the remaining \$4,911,744 was collateralized by GUDPA as of December 31, 2019.

Custodial credit risk is the risk that, in the event of a bank failure, the government's deposits may not be returned to it. The Authority does not have a formal policy for custodial credit risk. As of December 31, 2019, the Authority's bank balances were not exposed to custodial credit risk.

NOTE 3. ACCOUNTS RECEIVABLE, NET

Accounts receivable, net consists of the following as of December 31, 2019:

<u>Description</u>	<u>Primary Government</u>	<u>Discretely Presented Component Unit</u>	<u>Memorandum Only - Total Reporting Entity</u>
Accounts receivable - tenants, net	\$ -	\$ 7,290	\$ 7,290
Accounts receivable - fraud recovery, net	47,452	-	47,452
Accounts receivable - miscellaneous	<u>7,069</u>	<u>1,589</u>	<u>8,658</u>
Total accounts receivable, net	<u>\$ 54,521</u>	<u>\$ 8,879</u>	<u>\$ 63,400</u>

Accounts Receivable - Tenants, Net

Tenant accounts receivable represents amounts owed to the Authority by tenants for outstanding rent. The balance is shown net of an allowance for doubtful accounts of \$4,861.

Accounts Receivable - Fraud Recovery, Net

Accounts receivable - fraud recovery, net represents amounts owed from tenants or other program participants who committed fraud or mis-representation and now owe additional rent or retroactive rent. The amount is shown net of an allowance for doubtful accounts of \$114,728.

Accounts Receivable - Miscellaneous

Accounts receivable - miscellaneous consists of amounts owed for overpayment of rent to landlords and a land lease. Management estimates the amounts to be fully collectible and therefore no allowance for doubtful accounts has been established.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 4. NOTES RECEIVABLE

The Authority has utilized grants and other development funds in accordance with HUD guidelines to assist the Authority in its participation in RAD through the issuance of mortgage loans. Outstanding notes receivable of the primary government as of December 31, 2019 consisted of the following:

<u>Description</u>	<u>Amount</u>
In November 2017, the Authority entered a loan agreement in the amount of \$2,702,252 with Chambers Crescent, LLC in connection with the sale of Residential ERG Tax Credit Certificates related to the property located at 438 Cedar Bridge Avenue known as John F. Kennedy Apartments. The outstanding balance of \$2,702,252, bears interest at 2.82% per annum and is secured by a second mortgage. Interest will accrue annually and all principal and accrued interest will be due on September 1, 2070.	\$ 2,702,252
On September 11, 2015, the Authority took back a seller's note from Chambers Crescent, LLC in connection with the sale of property and improvements known as John F. Kennedy Apartments. The loan, which totaled \$2,990,000, bears interest at 2.82% per annum. Interest will be paid annually beginning on September 1, 2016 and on each anniversary thereafter equal to forty percent (40%) of project cash flow. The loan is secured by a third mortgage and matures on September 1, 2070, whereby all unpaid interest and principal is due.	2,990,000
On September 11, 2015, the Authority entered a loan agreement with Chambers Crescent, LLC. The loan, which totaled \$600,000, bears interest at 0.01% per annum. Payment of principal and interest is due in full on the maturity date which is September, 2045. The loan is secured by the property.	<u>600,000</u>
Total notes receivable	6,292,252
Allowance for uncollectible notes receivable	<u>2,388,891</u>
Notes receivable, net	<u>\$ 3,903,361</u>

As of December 31, 2019, the current portion of notes receivable amounted to \$-0- and accrued interest on the notes receivable totaled \$476,316 which is shown net of an allowance for uncollectible interest of \$476,316.

NOTE 5. RESTRICTED DEPOSITS

As of December 31, 2019, restricted deposits consisted of the following:

<u>Cash Category</u>	<u>Primary Government</u>	<u>Discretely Presented Component Unit</u>	<u>Memorandum Only - Total Reporting Entity</u>
Housing assistance payments reserve	\$ 189,236	\$ -	\$ 189,236
Family Self Sufficiency program escrows	160,740	-	160,740
Reserve for replacements	1,525,021	-	1,525,021
Tenant security deposits	<u>-</u>	<u>72,483</u>	<u>72,483</u>
Total restricted deposits	<u>\$ 1,874,997</u>	<u>\$ 72,483</u>	<u>\$ 1,947,480</u>

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 5. RESTRICTED DEPOSITS (continued)

Housing assistance payment reserves are restricted for use only in the Section 8 Housing Choice Voucher Program for future housing assistance payments.

Family Self Sufficiency ("FSS") program escrows are restricted for use in the Section 8 Housing Choice Vouchers Program by FSS program participants.

Reserve for replacement funds are required to be set aside for future project expenditures in accordance with the RAD Conversion Commitment.

Tenant security deposits represent amounts held by the Authority on behalf of tenants. Upon termination from the Authority, the tenant is due amounts deposited plus interest earned less any amounts charged for damage to the unit.

NOTE 6. GROUND LEASE

On September 11, 2015, as part of the sale of John F. Apartments, the Authority entered into a ground lease agreement with the purchaser, Chambers Crescent LLC, to lease the parcel of land located at 438 Cedar Bridge Road, Lakewood, NJ. for a term of eighty (80) years. As part of the agreement, the lessee will pay all taxes and assessments associated with the property and \$72,000 per annum (\$6,000 monthly) in rent over the term of the lease.

NOTE 7. CAPITAL ASSETS, NET

The following is a summary of the primary government's changes in capital assets during the year ended December 31, 2019:

Description	December 31, 2018	Additions	Dispositions	Transfers	December 31, 2019
<u>Non-depreciable:</u>					
Land	\$ 313,844	\$ -	\$ -	\$ -	\$ 313,844
Subtotal	<u>313,844</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>313,844</u>
<u>Depreciable:</u>					
Buildings and improvements	13,313,726	525,425	-	-	13,839,151
Furniture and equipment	<u>233,546</u>	<u>22,536</u>	<u>-</u>	<u>-</u>	<u>256,082</u>
Subtotal	<u>13,547,272</u>	<u>547,961</u>	<u>-</u>	<u>-</u>	<u>14,095,233</u>
Less: accumulated depreciation	<u>9,911,925</u>	<u>384,681</u>	<u>-</u>	<u>-</u>	<u>10,296,606</u>
Net capital assets	<u>\$ 3,949,191</u>	<u>\$ 163,280</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,112,471</u>

Depreciation expense for the year ended December 31, 2019 amounted to \$384,681.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 8. ACCOUNTS PAYABLE

As of December 31, 2019, accounts payable consisted of the following:

<u>Description</u>	<u>Primary Government</u>	<u>Discretely Presented Component Unit</u>	<u>Memorandum Only - Total Reporting Entity</u>
Accounts payable - vendors	\$ 64,345	\$ 86,247	\$ 150,592
Accounts payable - HUD	28,135	-	28,135
Accounts payable - other governments	<u>29,266</u>	<u>-</u>	<u>29,266</u>
Total accounts payable	<u>\$ 121,746</u>	<u>\$ 86,247</u>	<u>\$ 207,993</u>

Accounts Payable - Vendors

Accounts payable - vendors represents the amounts payable to contractors and vendors for materials received or services rendered.

Accounts Payable - HUD

As of December 31, 2019, accounts payable - HUD consisted of amounts payable to the Department of Housing and Urban Development for overpayment of subsidy in the Section 8 Housing Choice Vouchers and Mainstream Vouchers Programs.

Accounts Payable - Other Governments

Accounts payable - other governments represents amounts due and payable to the township for payments in lieu of taxes.

NOTE 9. PAYMENTS IN LIEU OF TAXES

Under Federal, State and local law, the Authority's programs are exempt from income, property and excise taxes. However, the Authority is required to make payment in lieu of taxes ("PILOT") in accordance with the provisions of its Cooperation Agreement with the Township. Under the Cooperation Agreement, the Authority must pay the Township the lesser of 10% of its net shelter rent or the approximate full real property taxes. During the year ended December 31, 2019, the Authority incurred PILOT expense in the amount of \$29,266.

NOTE 10. NON-CURRENT LIABILITIES

Non-current liabilities of the primary government as of December 31, 2019 consisted of the following:

<u>Description</u>	<u>December 31, 2018</u>	<u>Additions</u>	<u>Retirements/ Payments</u>	<u>December 31, 2019</u>	<u>Amounts due within one Year</u>
Accrued compensated absences	\$ 75,869	\$ 110,582	\$ (134,212)	\$ 52,239	\$ 3,189
Accrued pension liability	2,779,536	-	(229,473)	2,550,063	-
Accrued OPEB liability	3,025,537	-	(360,754)	2,664,783	-
Family self sufficiency escrows	<u>129,844</u>	<u>114,902</u>	<u>(84,006)</u>	<u>160,740</u>	<u>-</u>
Total non-current liabilities	<u>\$ 6,010,786</u>	<u>\$ 225,484</u>	<u>\$ (808,445)</u>	<u>\$ 5,427,825</u>	<u>\$ 3,189</u>

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 11. PENSION PLAN

A. Plan Description

The PERS is a cost-sharing multiple employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the "Division"). For additional information about PERS, please refer to the Division's Comprehensive Annual Financial Report, which can be found at <https://www.state.nj.us/treasury/pensions/annual-reports.shtml>.

B. Benefits

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS. The following represents the membership tiers for PERS:

1. Members who were enrolled prior to July 1, 2007
2. Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3. Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4. Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5. Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of $1/55^{\text{th}}$ of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of $1/60^{\text{th}}$ of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65.

Early retirement benefits are available to tiers one and two before reaching age 60, tiers 3 and 4 before age 62 with 25 years or more of service credit and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month a member retires prior to the age at which a member can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

C. Contributions

The contribution policy for PERS is set by N.J.S.A. 43:15A and requires contributions by all active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid.

The local employers' contribution amounts are based on the actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of the assets.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 11. PENSION PLAN (continued)

D. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2019, the Authority reported a liability of \$2,550,063, for its proportionate share of the net pension liability. The net pension liability was measured as of July 1, 2018, and rolled forward to June 30, 2019.

For the year ended December 31, 2019, the Authority recognized pension expense of \$49,756. At December 31, 2019, the Authority reported deferred outflows of resources and deferred inflows of resources from the following sources.

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes of Assumptions	\$ 254,633	\$ 885,119
Changes in Proportion	107,929	-
Differences between expected and actual experience	45,770	11,265
Net differences between actual and projected earnings on pension plan investments	<u>-</u>	<u>40,254</u>
Total	<u>\$ 408,332</u>	<u>\$ 936,638</u>

Other amounts reported as deferred outflow of resources and deferred inflow of resources related to pensions will be recognized in pension expense as follows:

Year ending December 31:	<u>Amount</u>
2020	\$ (61,143)
2021	(198,347)
2022	(177,113)
2023	(83,164)
2024	<u>(8,539)</u>
	<u>\$ (528,306)</u>

E. Actuarial Assumptions

The collective total pension liability at the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following assumptions.

Inflation Rate:	
Price	2.75%
Wage	3.25%
Salary increases:	
Through 2026	2.00 - 6.00% based on years of service
Thereafter	3.00 - 7.00% based on years of service
Investment rate of return	7.00%

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 11. PENSION PLAN (continued)

E. Actuarial Assumptions (continued)

Pre-mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial adjustments used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

F. Long-Term Expected Rate of Return

The long-term expected rate of return is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and the Division of Pensions and Benefits, the board of trustees and the actuaries. Best estimates of arithmetic real rates of return for each major asset class, including the PERS's target asset allocation as of June 30, 2019, are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Rate of Return</u>
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
U.S. Equity	28.00%	8.26%
Non-U.S. Developed Markets Equity	12.50%	9.00%
Emerging Markets Equity	6.50%	11.37%
Private Equity	12.00%	10.85%

G. Discount Rate

The discount rate used to measure the total pension liability was 6.28% as of June 30, 2019. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.50% as of June 30, 2019 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

The projection of cash flows used to determine the discount rate assumed that contributions from the plan members will be made at the current member contribution rates and that contributions from employers will be based on 100% of the actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 11. PENSION PLAN (continued)

H. Sensitivity of the Authority's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Authority's proportionate share of the net pension liability calculated using the discount rate of 6.28 percent, as well as what the Authority's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (5.28 percent) or 1 percentage point higher (7.28 percent) than the current rate.

	1% Decrease <u>(5.28%)</u>	Discount Rate <u>(6.28%)</u>	1% Increase <u>(7.28%)</u>
Authority's proportionate share of the net pension liability	\$ <u>3,243,553</u>	\$ <u>2,550,063</u>	\$ <u>1,998,389</u>

NOTE 12. OTHER POST-RETIREMENT BENEFITS PLAN

A. Plan Description

The State Health Benefit Local Government Retired Employees Plan ("SHBP") is a cost-sharing multiple-employer defined benefit OPEB plan administered by the State of New Jersey, Division of Pensions and Benefits (the "Division"). It covers employees of local government employers that have adopted a resolution to participate in the SHBP. For additional information about SHBP, please refer to the Division's Comprehensive Annual Financial Report, which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

B. Benefits

SHBP provides medical and prescription drug to retirees and their covered dependents of the employers. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of services credit in a State of locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

Pursuant to Chapter 78, P.L., 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

C. OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At December 31, 2019, the Authority reported a liability of \$2,664,783, for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2018, and rolled forward to June 30, 2019.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 12. OTHER POST-RETIREMENT BENEFITS PLAN (continued)

C. OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (continued)

For the year ended December 31, 2019, the Authority recognized OPEB benefit of \$133,931. At December 31, 2019, the Authority reported deferred outflows of resources and deferred inflows of resources from the following sources.

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes of Assumptions	\$ -	\$ 944,340
Changes in Proportion	114,521	272,687
Differences between expected and actual experience	-	779,286
Net differences between projected and actual investment earnings on OPEB plan investments	2,195	-
Contributions paid subsequent to the measurement date	<u>117,730</u>	<u>-</u>
Total	<u>\$ 234,446</u>	<u>\$ 1,996,313</u>

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

	<u>Amount</u>
Year ending December 31:	
2020	\$ (286,951)
2021	(286,951)
2022	(287,127)
2023	(287,412)
2024	(287,672)
Thereafter	<u>(325,754)</u>
	<u>\$ (1,761,867)</u>

D. Actuarial Assumptions

The total OPEB liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of June 30, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following assumptions:

Inflation Rate	2.50%
Salary increases:	
Through 2026	2.00 to 6.00% based on years of service
Thereafter	3.00 to 7.00% based on years of service

Mortality rates were based on the Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using the MP-2019 scale.

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 12. OTHER POST-RETIREMENT BENEFITS PLAN (continued)

D. Actuarial Assumptions (continued)

Certain actuarial assumptions used in the July 1, 2018 valuation were based on the results of the pension plans' experience studies prepared for July 1, 2014 to June 30, 2018. 100% of active members are considered to participate in the SHBP upon retirement.

E. Discount Rate

The discount rate used to measure the total OPEB liability was 3.50% as of June 30, 2019. This represents the municipal bond return rate chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

F. Sensitivity of the Authority's Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the Authority's proportionate share of the net OPEB liability calculated using the discount rate of 3.50%, as well as what the Authority's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.50%) or 1 percentage point higher (4.50%) than the current rate.

	1% Decrease <u>(2.50%)</u>	Discount Rate <u>(3.50%)</u>	1% Increase <u>(4.50%)</u>
Authority's proportionate share of the net OPEB liability	\$ <u>3,081,167</u>	\$ <u>2,664,783</u>	\$ <u>2,326,416</u>

G. Healthcare Trend Assumptions

For pre-Medicare medical benefits, the trend rate is initially 5.7% and decreases to a 4.5% long-term trend rate after eight years. For post-65 medical benefits, the actual fully-insured Medicare Advantage trend rates for fiscal year 2020 are reflected. The assumed post-65 medical trend is 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.5% and decreases to a 4.5% trend rate after eight years.

H. Sensitivity of the Authority's Proportionate Share of the Net OPEB Liability to Changes in the Healthcare Trend Rate

The following presents the Authority's proportionate share of the net OPEB liability calculated using the healthcare trend rate as disclosed above, as well as what the Authority's proportionate share of the net pension liability would be if it were calculated using a healthcare trend rate that is 1 percentage point lower or 1 percentage point higher than the current rate.

	1% Decrease	Healthcare Cost Trend Rate	1% Increase
Authority's proportionate share of the net OPEB liability	\$ <u>2,248,749</u>	\$ <u>2,664,783</u>	\$ <u>3,195,505</u>

HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO FINANCIAL STATEMENTS (continued)
DECEMBER 31, 2019

NOTE 13. RESTRICTED NET POSITION

Restricted net position consists of the following as of December 31, 2019:

<u>Description</u>	<u>Primary Government</u>	<u>Discretely Presented Component Unit</u>	<u>Memorandum Only - Total Reporting Entity</u>
Housing assistance payments reserves	\$ 189,236	\$ -	\$ 189,236
Reserve for replacements	<u>1,525,021</u>	<u>-</u>	<u>1,525,021</u>
Total restricted net position	<u>\$ 1,714,257</u>	<u>\$ -</u>	<u>\$ 1,714,257</u>

Housing assistance payment reserves are restricted for use only in the Section 8 Housing Choice Voucher Program for future housing assistance payments.

Reserve for replacement funds are required to be set aside for future project expenditures in accordance with the RAD Conversion Commitment.

NOTE 14. CONTINGENCIES

The Authority receives financial assistance from HUD in the form of grants and subsidies. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditure of funds for eligible purposes. Substantially all grants, entitlements and cost reimbursements are subject to financial and compliance audits by HUD. As a result of these audits, costs previously reimbursed could be disallowed and require payments to HUD. As of December 31, 2019, the Authority estimates that no material liabilities will result from such audits.

NOTE 15. SUBSEQUENT EVENTS

Events that occur after the financial statement date but before the financial statements were available to be issued must be evaluated for recognition or disclosure. The effects of subsequent events that provide evidence about conditions that existed at the financial statement date are recognized in the accompanying financial statements. Subsequent events which provide evidence about conditions that existed after the financial statement date require disclosure in the accompanying notes to the financial statements. Subsequent events have been evaluated through July 1, 2020, which is the date the financial statements were available to be issued. The spread of a novel strain of coronavirus ("COVID-19") in the first and second quarter of 2020 has caused significant volatility in U.S. markets. There is significant uncertainty around the breadth and duration of business disruptions related to COVID-19, as well as its impact on the U.S. economy. The extent of the impact of COVID-19 on the Authority's operational and financial performance will depend on certain developments, including the duration and spread of the outbreak, and the impact on customers, employees and vendors, all of which are uncertain and cannot be determined at this time.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Commissioners of the
Housing Authority of the Township of Lakewood:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements of the Housing Authority of the Township of Lakewood (the "Authority") which comprise the statement of net position as of December 31, 2019, and the related statements of revenues, expenses and change in net position, and cash flows for the year then ended and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated July 1, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

July 1, 2020
Toms River, New Jersey

Novogradac & Company LLP

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND
STATE OF NEW JERSEY OMB CIRCULAR 15-08**

To the Board of Commissioners of the
Housing Authority of the Township of Lakewood:

Report on Compliance for Each Major Federal Program

We have audited the Housing Authority of the Township of Lakewood's (the "Authority") compliance with the types of compliance requirements described in the OMB Compliance Supplement and the State of New Jersey OMB Circular 15-08 that could have a direct and material effect on each of the Authority's major federal programs for the year ended December 31, 2019. The Authority's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Authority's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the State of New Jersey OMB Circular 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Authority's compliance.

Opinion on Each Major Federal and State Program

In our opinion, the Authority complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2019.

Report on Internal Control Over Compliance

Management of the Authority is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Authority's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of this Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the State of New Jersey OMB Circular 15-08. Accordingly, this report is not suitable for any other purpose.

July 1, 2020
Toms River, New Jersey

Novogradac & Company LLP

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2019**

Federal Grantor/Program Title	Federal CFDA Number	State Pass-through Number	Grant Period From / To		Grant Award	Fiscal Year Expenditures	Cumulative Expenditures
<u>U.S. Department of Housing and Urban Development</u>							
Housing Voucher Cluster							
Section 8 Housing Choice Voucher	14.871	N/A	1/1/2019	12/31/2019	\$13,235,945	\$12,994,508	\$12,994,508
Mainstream Vouchers	14.879	N/A	1/1/2019	12/31/2019	<u>766,906</u>	<u>766,906</u>	<u>766,906</u>
Total Housing Voucher Cluster					<u>14,002,851</u>	<u>13,761,414</u>	<u>13,761,414</u>
Resident Opportunity and Supportive Services - Service Coordinators	14.870	N/A	1/1/2019	12/31/2019	<u>66,946</u>	<u>66,946</u>	<u>66,946</u>
Total U.S. Department of Housing and Urban Development					<u>\$14,069,797</u>	<u>\$13,828,360</u>	<u>\$13,828,360</u>

See accompanying notes to Schedule of Expenditures of Federal Awards and Report of Independent Auditors

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2019**

NOTE 1. BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal grant activity of the Authority under programs of the federal government for the year ended December 31, 2019. The information in the Schedule is presented in accordance with the requirements of Title 2 *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and State of New Jersey OMB Circular 15-08. Because the Schedule presents only a selected portion of operations of the Authority, it is not intended to and does not present the net position, changes in net position or cash flows of the Authority. Therefore, some amounts presented in the Schedule may differ from amounts presented in, or used in the preparation of the financial statements.

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the principles contained in the Uniform Guidance and the State of New Jersey OMB Circular 15-08, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.

NOTE 3. INDIRECT COST RATE

The Authority has not elected to use the ten percent de minimus indirect cost rate allowed under the Uniform Guidance.

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2019**

I. Summary of Auditors' Results

Financial Statement Section

- | | | |
|----|---|------------|
| 1. | Type of auditors' report issued: | Unmodified |
| 2. | Internal control over financial reporting | |
| | a. Material weakness(es) identified? | No |
| | b. Significant deficiency(ies) identified? | No |
| 3. | Noncompliance material to the financial statements? | No |

Federal Awards Section

- | | | |
|----|--|------------|
| 1. | Internal control over compliance: | |
| | a. Material weakness(es) identified? | No |
| | b. Significant deficiency(ies) identified? | No |
| 2. | Type of auditors' report on compliance for major programs: | Unmodified |
| 3. | Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? | No |

4. Identification of major programs:

<u>CFDA Number</u>	<u>Name of Federal Program</u>
Housing Voucher Cluster:	
14.871	Section 8 Housing Choice Vouchers
14.879	Mainstream Vouchers

- | | | |
|----|--|-----------|
| 5. | Dollar threshold used to distinguish between Type A and Type B Programs: | \$750,000 |
| 6. | Auditee qualified as low-risk Auditee? | No |

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2019**

II. Financial Statement Findings

There were no findings relating to the financial statements which are required to be reported in accordance with *Government Auditing Standards*.

III. Federal Award Findings and Questioned Costs

There were no findings or questioned costs relating to federal awards.

IV. Summary of Prior Audit Findings

There were no findings or questioned costs in the prior year.

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
REQUIRED PENSION INFORMATION
DECEMBER 31, 2019**

SCHEDULE OF AUTHORITY CONTRIBUTIONS FOR THE LAST TEN FISCAL YEARS***

	December 31, <u>2014</u>	December 31, <u>2015</u>	December 31, <u>2016</u>	December 31, <u>2017</u>	December 31, <u>2018</u>	December 31, <u>2019</u>
Contractually required contribution	\$ 91,626	\$ 104,831	\$ 121,142	\$ 129,116	\$ 140,417	\$ 137,662
Contributions in relation to the contractually required contribution	<u>91,626</u>	<u>104,831</u>	<u>121,142</u>	<u>129,116</u>	<u>140,417</u>	<u>137,662</u>
(Over) / under funded	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Authority's covered-employee payroll	<u>\$ 974,743</u>	<u>\$ 1,030,484</u>	<u>\$ 1,043,059</u>	<u>\$ 1,096,893</u>	<u>\$ 1,164,949</u>	<u>\$ 1,306,233</u>
Contributions as a percentage of covered- employee payroll	<u>9.40 %</u>	<u>10.17 %</u>	<u>11.61 %</u>	<u>11.77 %</u>	<u>12.05 %</u>	<u>10.54 %</u>

*** = Until a full 10 year trend is compiled the Authority is presenting information for those years that are available.

See Report of Independent Auditors.

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
REQUIRED PENSION INFORMATION
DECEMBER 31, 2019**

SCHEDULE OF THE AUTHORITY'S PROPORTIONATE SHARE OF NET PENSION LIABILITY FOR THE LAST TEN FISCAL YEARS***

	December 31, <u>2014</u>	December 31, <u>2015</u>	December 31, <u>2016</u>	December 31, <u>2017</u>	December 31, <u>2018</u>	December 31, <u>2019</u>
Authority's proportion of the net pension liability	<u>0.0127 %</u>	<u>0.0131 %</u>	<u>0.0136 %</u>	<u>0.0139 %</u>	<u>0.0141 %</u>	<u>0.0142 %</u>
Authority's proportionate share of the net pension liability	<u>\$ 2,380,831</u>	<u>\$ 2,947,610</u>	<u>\$ 4,038,650</u>	<u>\$ 3,244,426</u>	<u>\$ 2,779,536</u>	<u>\$ 2,550,063</u>
Authority's covered-employee payroll	<u>\$ 974,743</u>	<u>\$ 1,030,484</u>	<u>\$ 1,043,059</u>	<u>\$ 1,096,893</u>	<u>\$ 1,164,949</u>	<u>\$ 1,306,233</u>
Authority's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	<u>244.25 %</u>	<u>286.04 %</u>	<u>387.19 %</u>	<u>295.78 %</u>	<u>238.60 %</u>	<u>195.22 %</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>52.08 %</u>	<u>47.93 %</u>	<u>40.14 %</u>	<u>48.10 %</u>	<u>53.60 %</u>	<u>56.30 %</u>

*** = Until a full 10 year trend is compiled the Authority is presenting information for those years that are available.

See Report of Independent Auditors.

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
 REQUIRED OTHER POST EMPLOYMENT BENEFITS INFORMATION
 DECEMBER 31, 2019**

SCHEDULE OF AUTHORITY CONTRIBUTIONS FOR THE LAST TEN FISCAL YEARS***

	December 31, <u>2017</u>	December 31, <u>2018</u>	December 31, <u>2019</u>
Statutorily required contribution	\$ 224,202	\$ 237,584	\$ 243,174
Contributions in relation to the statutorily required contribution	<u>224,202</u>	<u>237,584</u>	<u>243,174</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Authority's covered-employee payroll	<u>\$ 1,096,893</u>	<u>\$ 1,164,949</u>	<u>\$ 1,306,233</u>
Contributions as a percentage of covered-employee payroll	<u>20.44 %</u>	<u>20.39 %</u>	<u>18.62 %</u>

*** = Until a full 10 year trend is compiled the Authority is presenting information for those years that are available.

See Report of Independent Auditors.

**HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD
 REQUIRED OTHER POST EMPLOYMENT BENEFITS INFORMATION
 DECEMBER 31, 2019**

SCHEDULE OF THE AUTHORITY'S PROPORTIONATE SHARE OF THEIR NET OPEB LIABILITY FOR THE LAST TEN FISCAL YEARS***

	December 31, <u>2017</u>	December 31, <u>2018</u>	December 31, <u>2019</u>
Authority's proportion of the net OPEB liability	<u>0.0191 %</u>	<u>0.0193 %</u>	<u>0.0197 %</u>
Authority's proportionate share of the net OPEB liability	\$ <u>3,891,862</u>	\$ <u>3,025,537</u>	\$ <u>2,664,783</u>
Authority's covered-employee payroll	\$ <u>1,096,893</u>	\$ <u>1,164,949</u>	\$ <u>1,306,233</u>
Authority's proportionate share of the net OPEB liability as a percentage of its covered-employee payroll	<u>354.81 %</u>	<u>259.71 %</u>	<u>204.01 %</u>
Plan fiduciary net position as a percentage of the total OPEB liability	<u>1.03 %</u>	<u>1.97 %</u>	<u>1.98 %</u>

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See Report of Independent Auditors.

Housing Authority of the Township of Lakewood (NJ054)

Lakewood, NJ

Submission Type: Audited/Single Audit

Entity Wide Balance Sheet Summary

Fiscal Year End: 12/31/2019

	14.871 Housing Choice Vouchers	14.879 Mainstream Vouchers	6.1 Component Unit - Discretely Presented	1 Business Activities	14.870 Resident Opportunity and Supportive Services	ELIM	Total
111 Cash - Unrestricted	\$1,368,149	\$0	\$47,072	\$1,682,759	\$0	\$0	\$3,097,980
112 Cash - Restricted - Modernization and Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0
113 Cash - Other Restricted	\$349,976	\$0	\$0	\$1,525,021	\$0	\$0	\$1,874,997
114 Cash - Tenant Security Deposits	\$0	\$0	\$72,483	\$0	\$0	\$0	\$72,483
115 Cash - Restricted for Payment of Current Liabilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
100 Total Cash	\$1,718,125	\$0	\$119,555	\$3,207,780	\$0	\$0	\$5,045,460
121 Accounts Receivable - PHA Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0
122 Accounts Receivable - HUD Other Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0
124 Accounts Receivable - Other Government	\$0	\$0	\$0	\$0	\$0	\$0	\$0
125 Accounts Receivable - Miscellaneous	\$1,069	\$0	\$1,589	\$6,000	\$0	\$0	\$8,658
126 Accounts Receivable - Tenants	\$0	\$0	\$12,151	\$0	\$0	\$0	\$12,151
126.1 Allowance for Doubtful Accounts - Tenants	\$0	\$0	-\$4,861	\$0	\$0	\$0	-\$4,861
126.2 Allowance for Doubtful Accounts - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
127 Notes, Loans, & Mortgages Receivable - Current	\$0	\$0	\$0	\$0	\$0	\$0	\$0
128 Fraud Recovery	\$162,180	\$0	\$0	\$0	\$0	\$0	\$162,180
128.1 Allowance for Doubtful Accounts - Fraud	-\$114,728	\$0	\$0	\$0	\$0	\$0	-\$114,728
129 Accrued Interest Receivable	\$4,567	\$0	\$0	\$0	\$0	\$0	\$4,567
120 Total Receivables, Net of Allowances for Doubtful Accounts	\$53,088	\$0	\$8,879	\$6,000	\$0	\$0	\$67,967
131 Investments - Unrestricted	\$0	\$0	\$0	\$0	\$0	\$0	\$0
132 Investments - Restricted	\$0	\$0	\$0	\$0	\$0	\$0	\$0
135 Investments - Restricted for Payment of Current Liability	\$0	\$0	\$0	\$0	\$0	\$0	\$0
142 Prepaid Expenses and Other Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
143 Inventories	\$0	\$0	\$37,874	\$0	\$0	\$0	\$37,874
143.1 Allowance for Obsolete Inventories	\$0	\$0	-\$3,232	\$0	\$0	\$0	-\$3,232
144 Inter Program Due From	\$0	\$27,393	\$0	\$0	\$0	-\$27,393	\$0
145 Assets Held for Sale	\$0	\$0	\$0	\$0	\$0	\$0	\$0
150 Total Current Assets	\$1,771,213	\$27,393	\$163,076	\$3,213,780	\$0	-\$27,393	\$5,148,069
161 Land	\$0	\$0	\$0	\$313,844	\$0	\$0	\$313,844
162 Buildings	\$0	\$0	\$0	\$13,350,240	\$0	\$0	\$13,350,240
163 Furniture, Equipment & Machinery - Dwellings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
164 Furniture, Equipment & Machinery - Administration	\$2,865	\$0	\$0	\$253,217	\$0	\$0	\$256,082
165 Leasehold Improvements	\$0	\$0	\$0	\$488,911	\$0	\$0	\$488,911
166 Accumulated Depreciation	-\$2,865	\$0	\$0	-\$10,293,741	\$0	\$0	-\$10,296,606
167 Construction in Progress	\$0	\$0	\$0	\$0	\$0	\$0	\$0
168 Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0
160 Total Capital Assets, Net of Accumulated Depreciation	\$0	\$0	\$0	\$4,112,471	\$0	\$0	\$4,112,471
171 Notes, Loans and Mortgages Receivable - Non-Current	\$0	\$0	\$0	\$3,903,361	\$0	\$0	\$3,903,361
172 Notes, Loans, & Mortgages Receivable - Non Current - Past Due	\$0	\$0	\$0	\$0	\$0	\$0	\$0
173 Grants Receivable - Non Current	\$0	\$0	\$0	\$0	\$0	\$0	\$0
174 Other Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
176 Investments in Joint Ventures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
180 Total Non-Current Assets	\$0	\$0	\$0	\$8,015,832	\$0	\$0	\$8,015,832
200 Deferred Outflow of Resources	\$276,978	\$0	\$0	\$365,800	\$0	\$0	\$642,778
290 Total Assets and Deferred Outflow of Resources	\$2,048,191	\$27,393	\$163,076	\$11,595,412	\$0	-\$27,393	\$13,806,679

Housing Authority of the Township of Lakewood (NJ054)

Lakewood, NJ

Submission Type: Audited/Single Audit

Entity Wide Balance Sheet Summary

Fiscal Year End: 12/31/2019

	14.871 Housing Choice Vouchers	14.879 Mainstream Vouchers	6.1 Component Unit - Discretely Presented	1 Business Activities	14.870 Resident Opportunity and Supportive Services	ELIM	Total
311 Bank Overdraft	\$0	\$0	\$0	\$0	\$0	\$0	\$0
312 Accounts Payable <= 90 Days	\$17,410	\$0	\$86,247	\$46,935	\$0	\$0	\$150,592
313 Accounts Payable >90 Days Past Due	\$0	\$0	\$0	\$0	\$0	\$0	\$0
321 Accrued Wage/Payroll Taxes Payable	\$28,583	\$0	\$0	\$21,476	\$0	\$0	\$50,059
322 Accrued Compensated Absences - Current Portion	\$3,189	\$0	\$0	\$0	\$0	\$0	\$3,189
324 Accrued Contingency Liability	\$0	\$0	\$0	\$0	\$0	\$0	\$0
325 Accrued Interest Payable	\$0	\$0	\$0	\$0	\$0	\$0	\$0
331 Accounts Payable - HUD PHA Programs	\$742	\$27,393	\$0	\$0	\$0	\$0	\$28,135
332 Account Payable - PHA Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0
333 Accounts Payable - Other Government	\$0	\$0	\$0	\$29,266	\$0	\$0	\$29,266
341 Tenant Security Deposits	\$0	\$0	\$72,483	\$0	\$0	\$0	\$72,483
342 Unearned Revenue	\$0	\$0	\$4,346	\$0	\$0	\$0	\$4,346
344 Current Portion of Long-term Debt - Operating Borrowings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
344 Current Portion of Long-term Debt - Operating Borrowings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
345 Other Current Liabilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
346 Accrued Liabilities - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
347 Inter Program - Due To	\$27,393	\$0	\$0	\$0	\$0	-\$27,393	\$0
348 Loan Liability - Current	\$0	\$0	\$0	\$0	\$0	\$0	\$0
310 Total Current Liabilities	\$77,317	\$27,393	\$163,076	\$97,677	\$0	-\$27,393	\$338,070
351 Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
352 Long-term Debt, Net of Current - Operating Borrowings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
353 Non-current Liabilities - Other	\$160,740	\$0	\$0	\$0	\$0	\$0	\$160,740
354 Accrued Compensated Absences - Non Current	\$39,961	\$0	\$0	\$9,089	\$0	\$0	\$49,050
355 Loan Liability - Non Current	\$0	\$0	\$0	\$0	\$0	\$0	\$0
356 FASB 5 Liabilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
357 Accrued Pension and OPEB Liabilities	\$2,651,301	\$0	\$0	\$2,563,545	\$0	\$0	\$5,214,846
350 Total Non-Current Liabilities	\$2,852,002	\$0	\$0	\$2,572,634	\$0	\$0	\$5,424,636
300 Total Liabilities	\$2,929,319	\$27,393	\$163,076	\$2,670,311	\$0	-\$27,393	\$5,762,706
400 Deferred Inflow of Resources	\$1,851,289	\$0	\$0	\$1,081,662	\$0	\$0	\$2,932,951
508.4 Net Investment in Capital Assets	\$0	\$0	\$0	\$4,112,471	\$0	\$0	\$4,112,471
511.4 Restricted Net Position	\$189,236	\$0	\$0	\$1,525,021	\$0	\$0	\$1,714,257
512.4 Unrestricted Net Position	-\$2,921,653	\$0	\$0	\$2,205,947	\$0	\$0	-\$715,706
513 Total Equity - Net Assets / Position	-\$2,732,417	\$0	\$0	\$7,843,439	\$0	\$0	\$5,111,022
600 Total Liabilities, Deferred Inflows of Resources and Equity - Net	\$2,048,191	\$27,393	\$163,076	\$11,595,412	\$0	-\$27,393	\$13,806,679

Housing Authority of the Township of Lakewood (NJ054)

Lakewood, NJ

Submission Type: Audited/Single Audit

Fiscal Year End: 12/31/2019

Entity Wide Revenue and Expense Summary

	14.871 Housing Choice Vouchers	14.879 Mainstream Vouchers	6.1 Component Unit - Discretely Presented	1 Business Activities	14.870 Resident Opportunity and Supportive Services	ELIM	Total
70300 Net Tenant Rental Revenue	\$0	\$0	\$0	\$790,871	\$0	\$0	\$790,871
70400 Tenant Revenue - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
70500 Total Tenant Revenue	\$0	\$0	\$0	\$790,871	\$0	\$0	\$790,871
70600 HUD PHA Operating Grants	\$13,235,945	\$766,906	\$0	\$0	\$66,946	\$0	\$14,069,797
70610 Capital Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
70710 Management Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0
70720 Asset Management Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0
70730 Book Keeping Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0
70740 Front Line Service Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0
70750 Other Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
70700 Total Fee Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
70800 Other Government Grants	\$0	\$0	\$0	\$1,113,528	\$0	-\$1,113,528	\$0
71100 Investment Income - Unrestricted	\$26,653	\$0	\$0	\$0	\$0	\$0	\$26,653
71200 Mortgage Interest Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0
71300 Proceeds from Disposition of Assets Held for Sale	\$0	\$0	\$0	\$0	\$0	\$0	\$0
71310 Cost of Sale of Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
71400 Fraud Recovery	\$31,430	\$0	\$0	\$0	\$0	\$0	\$31,430
71500 Other Revenue	\$450	\$0	\$0	\$364,626	\$0	\$0	\$365,076
71600 Gain or Loss on Sale of Capital Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
72000 Investment Income - Restricted	\$0	\$0	\$0	\$29,334	\$0	\$0	\$29,334
70000 Total Revenue	\$13,294,478	\$766,906	\$0	\$2,298,359	\$66,946	-\$1,113,528	\$15,313,161
91100 Administrative Salaries	\$578,890	\$42,275	\$0	\$430,787	\$0	\$0	\$1,051,952
91200 Auditing Fees	\$8,014	\$0	\$0	\$8,681	\$0	\$0	\$16,695
91300 Management Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0
91310 Book-keeping Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0
91400 Advertising and Marketing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
91500 Employee Benefit contributions - Administrative	\$262,221	\$22,099	\$0	\$52,841	\$0	\$0	\$337,161
91600 Office Expenses	\$69,315	\$4,660	\$0	\$93,527	\$0	\$0	\$167,502
91700 Legal Expense	\$20,038	\$1,347	\$0	\$15,443	\$0	\$0	\$36,828
91800 Travel	\$0	\$0	\$0	\$3,190	\$0	\$0	\$3,190
91810 Allocated Overhead	\$0	\$0	\$0	\$0	\$0	\$0	\$0
91900 Other	\$23,871	\$1,605	\$0	\$12,955	\$0	\$0	\$38,431
91000 Total Operating - Administrative	\$962,349	\$71,986	\$0	\$617,424	\$0	\$0	\$1,651,759
92000 Asset Management Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0
92100 Tenant Services - Salaries	\$0	\$0	\$0	\$0	\$49,862	\$0	\$49,862
92200 Relocation Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
92300 Employee Benefit Contributions - Tenant Services	\$0	\$0	\$0	\$0	\$17,084	\$0	\$17,084
92400 Tenant Services - Other	\$0	\$0	\$0	\$5,957	\$0	\$0	\$5,957
92500 Total Tenant Services	\$0	\$0	\$0	\$5,957	\$66,946	\$0	\$72,903
93100 Water	\$0	\$0	\$0	\$106,726	\$0	\$0	\$106,726
93200 Electricity	\$0	\$0	\$0	\$118,621	\$0	\$0	\$118,621
93300 Gas	\$0	\$0	\$0	\$111,281	\$0	\$0	\$111,281
93400 Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
93500 Labor	\$0	\$0	\$0	\$70,763	\$0	\$0	\$70,763
93600 Sewer	\$0	\$0	\$0	\$0	\$0	\$0	\$0
93700 Employee Benefit Contributions - Utilities	\$0	\$0	\$0	\$25,515	\$0	\$0	\$25,515
93800 Other Utilities Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
93000 Total Utilities	\$0	\$0	\$0	\$432,906	\$0	\$0	\$432,906
94100 Ordinary Maintenance and Operations - Labor	\$0	\$0	\$0	\$165,113	\$0	\$0	\$165,113
94200 Ordinary Maintenance and Operations - Materials and Other	\$0	\$0	\$0	\$133,049	\$0	\$0	\$133,049
94300 Ordinary Maintenance and Operations Contracts	\$0	\$0	\$0	\$147,175	\$0	\$0	\$147,175
94500 Employee Benefit Contributions - Ordinary Maintenance	\$0	\$0	\$0	\$84,636	\$0	\$0	\$84,636
94000 Total Maintenance	\$0	\$0	\$0	\$529,973	\$0	\$0	\$529,973

Housing Authority of the Township of Lakewood (NJ054)

Lakewood, NJ

Submission Type: Audited/Single Audit

Fiscal Year End: 12/31/2019

Entity Wide Revenue and Expense Summary

	14.871 Housing Choice Vouchers	14.879 Mainstream Vouchers	6.1 Component Unit - Discretely Presented	1 Business Activities	14.870 Resident Opportunity and Supportive Services	ELIM	Total
95100 Protective Services - Labor	\$0	\$0	\$0	\$0	\$0	\$0	\$0
95200 Protective Services - Other Contract Costs	\$0	\$0	\$0	\$70,325	\$0	\$0	\$70,325
95300 Protective Services - Other	\$0	\$0	\$0	\$1,800	\$0	\$0	\$1,800
95500 Employee Benefit Contributions - Protective Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
95000 Total Protective Services	\$0	\$0	\$0	\$72,125	\$0	\$0	\$72,125
96110 Property Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
96120 Liability Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
96130 Workmen's Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
96140 All Other Insurance	\$13,988	\$941	\$0	\$76,325	\$0	\$0	\$91,254
96100 Total Insurance Premiums	\$13,988	\$941	\$0	\$76,325	\$0	\$0	\$91,254
96200 Other General Expenses	\$6,808	\$0	\$0	\$0	\$0	\$0	\$6,808
96210 Compensated Absences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
96300 Payments in Lieu of Taxes	\$0	\$0	\$0	\$29,266	\$0	\$0	\$29,266
96400 Bad debt - Tenant Rents	\$0	\$0	\$0	\$4,168	\$0	\$0	\$4,168
96500 Bad debt - Mortgages	\$0	\$0	\$0	\$32,654	\$0	\$0	\$32,654
96600 Bad debt - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
96800 Severance Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
96000 Total Other General Expenses	\$6,808	\$0	\$0	\$66,088	\$0	\$0	\$72,896
96710 Interest of Mortgage (or Bonds) Payable	\$0	\$0	\$0	\$0	\$0	\$0	\$0
96720 Interest on Notes Payable (Short and Long Term)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
96730 Amortization of Bond Issue Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
96700 Total Interest Expense and Amortization Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0
96900 Total Operating Expenses	\$983,145	\$72,927	\$0	\$1,800,798	\$66,946	\$0	\$2,923,816
97000 Excess of Operating Revenue over Operating Expenses	\$12,311,333	\$693,979	\$0	\$497,561	\$0	-\$1,113,528	\$12,389,345
97100 Extraordinary Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
97200 Casualty Losses - Non-capitalized	\$0	\$0	\$0	\$0	\$0	\$0	\$0
97300 Housing Assistance Payments	\$11,961,363	\$693,979	\$0	\$0	\$0	-\$1,113,528	\$11,541,814
97350 HAP Portability-In	\$0	\$0	\$0	\$0	\$0	\$0	\$0
97400 Depreciation Expense	\$0	\$0	\$0	\$384,681	\$0	\$0	\$384,681
97500 Fraud Losses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
97600 Capital Outlays - Governmental Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
97700 Debt Principal Payment - Governmental Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
97800 Dwelling Units Rent Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
90000 Total Expenses	\$12,944,508	\$766,906	\$0	\$2,185,479	\$66,946	-\$1,113,528	\$14,850,311
10010 Operating Transfer In	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10020 Operating transfer Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10030 Operating Transfers from/to Primary Government	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10040 Operating Transfers from/to Component Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10050 Proceeds from Notes, Loans and Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10060 Proceeds from Property Sales	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10070 Extraordinary Items, Net Gain/Loss	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10080 Special Items (Net Gain/Loss)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10091 Inter Project Excess Cash Transfer In	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10092 Inter Project Excess Cash Transfer Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10093 Transfers between Program and Project - In	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10094 Transfers between Project and Program - Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10100 Total Other financing Sources (Uses)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	\$349,970	\$0	\$0	\$112,880	\$0	\$0	\$462,850
11020 Required Annual Debt Principal Payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11030 Beginning Equity	-\$3,082,387	\$0	\$0	\$7,730,559	\$0	\$0	\$4,648,172
11040 Prior Period Adjustments, Equity Transfers and Correction of Errors	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11050 Changes in Compensated Absence Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11060 Changes in Contingent Liability Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11070 Changes in Unrecognized Pension Transition Liability	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11080 Changes in Special Term/Severance Benefits Liability	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11090 Changes in Allowance for Doubtful Accounts - Dwelling Rents	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11100 Changes in Allowance for Doubtful Accounts - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11170 Administrative Fee Equity	-\$2,858,638	\$0	\$0	\$0	\$0	\$0	-\$2,858,638
11180 Housing Assistance Payments Equity	\$189,236	\$0	\$0	\$0	\$0	\$0	\$189,236
11190 Unit Months Available	12780	816	0	2472	0	0	16068
11210 Number of Unit Months Leased	12759	809	0	2420	0	0	15988