

**RESOLUTION NO. 5341**

**RESOLUTION AWARDING CONTRACT FOR  
ELEVATOR MAINTENANCE OF TRACTION ELEVATORS  
AT THE JOHN J. CURREY BUILDING  
FOR THE PERIOD  
JUNE 1, 2023 THROUGH MAY 31, 2024**

WHEREAS, the Affordable Housing Corporation of Lakewood (AHCL), acting as managing agent for the Lakewood Housing Authority (LHA), has solicited competitive proposals for elevator maintenance services, has duly advertised, received and opened submitted proposals; and

WHEREAS, requests for RFP packages were requested from two (2) companies and proposals were received from the following one (1) company:

Elevator Maintenance Corporation      \$1,000 per month (\$12,000)/ 5-year test load \$3,000  
Kearney, NJ 07032  
; and


WHEREAS, after evaluation, the proposal from Elevator Maintenance Corporation has been determined to be the most responsive and most advantageous to the Authority; and

NOW IT THEREFORE BE IT RESOLVED by the Board that the contract for full maintenance, repair and testing service of two traction elevators located at the John J. Currey building, 220 East 4<sup>th</sup> Street, for the period June 1, 2023 through May 31, 2024, is awarded to Elevator Maintenance Corporation in the amount of \$1,000 per month and five-year Test Load in the amount of \$3,000 for the two elevator cars in accordance with the detailed scope of work in the specifications.

IT IS FURTHER RESOLVED that the Executive Director is hereby authorized to execute said contract for the one-year term, from June 1, 2023 through May 31, 2024; and

BE IT FURTHER RESOLVED that the AHCL is hereby authorized to enter into said contract and to take any and all necessary administrative actions to implement this resolution.

*I hereby certify that this is a true copy of a Resolution duly adopted  
by the Board of Commissioners, of the Housing Authority of the  
Township of Lakewood, in the County of Ocean, at its Regular  
Board Meeting held on the 4<sup>th</sup> day of May 2023.*

  
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Scott E. Parsons, Secretary  
Executive Director

Motion: SG      Second: ER

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Gregory Stafford-Smith	X			
Shabsi Ganzweig	X			
Angela Caldwell				X
Denise Douglas				X
Eli Rennert	X			
Bassi Aderet	X			

**RESOLUTION NO. 5342**

**EMPLOYEE TRAINING**

WHEREAS, it is critical for the LHA operations for all employees to be adequately trained in several areas, including the utilization of the housing software; and

WHEREAS, the LHA staff received training on the current housing software approximately 8 years ago and the software has been continually changing/being updated since that time; and


WHEREAS, ED Parsons reached out to Chair Stafford-Smith in February to request approval to register 9 employees for the 2-day training so that the LHA can utilize the software to its fullest potential and for everyone to be on the same page/same level of expertise; and

WHEREAS, the cost of the training is well within the 2023 budgeted amount for training and the LHA has expended very little in the form of training over the past 2 years due to COVID restrictions; and

WHEREAS, Chair Stafford-Smith was in full support of the employees attending the training and stated it is crucial, especially if we go through another shut down situation; and

NOW THEREFORE BE IT RESOLVED by the Board that 9 employees are authorized to attend the PHA-Web 2023 User Conference being held April 18-19, 2023.

*I hereby certify that this is a true copy of a Resolution duly adopted by the Board of Commissioners, of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Regular Board Meeting held on the 4<sup>th</sup> day of May 2023.*

  
*Scott E. Parsons, Secretary  
Executive Director*

Motion: SG      Second: ER

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Gregory Stafford-Smith	X			
Shabsi Ganzweig	X			
Angela Caldwell				X
Denise Douglas				X
Eli Rennert	X			
Bassi Aderet	X			