

**RESOLUTION NO. 5321**

**FULL-TIME POSITION**  
**SECTION 8 CASEWORKER**  
**(Danielle DeCross)**

**WHEREAS**, the Housing Authority (“Authority”) of the Township of Lakewood, in the County of Ocean, and State of New Jersey, has a need to hire a full-time Section 8 Caseworker (35 hours) to fill a vacant position, and

**WHEREAS**, the Authority advertised for and interviewed several candidates for the vacant position, and

**WHEREAS**, the Authority hired Danielle DeCross, and Ms. DeCross successfully completed her six-month Probationary period on July 29, 2022, and

**WHEREAS**, Ms. DeCross’s job performance has been rated as above average/satisfactory by her direct supervisor, Norma Berrios and indirect supervisor, Scott Parsons, and

**WHEREAS**, the Executive Director has certified that funds are available in the Authority’s Operating Budget for this expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board that Danielle DeCross be and is hereby hired as a full-time Section 8 Caseworker on a permanent full-time basis, (35 hours per week), at a wage of \$22.63 per hour with all full-time benefits extended to full-time employees as per the Lakewood Housing Authority’s Personnel Policy.

*I hereby certify that the above is a true copy of a Resolution duly adopted by the Board of Commissioners of the Housing Authority of the Township of Lakewood in the County of Ocean at its Regular Meeting held on the 15<sup>th</sup> day of September 2022.*



*Scott E. Parsons, Secretary  
Executive Director*

Motion: SG      Second: AC

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Gregory Stafford-Smith	X			
Shabsi Ganzweig	X			
Angela Caldwell	X			
Denise Douglas	X			
Eli Rennert	X			

**RESOLUTION NO. 5322**

**RESOLUTION AWARDED CONTRACT FOR  
A/E SERVICES FOR VARIOUS PROJECTS**

WHEREAS, the Affordable Housing Corporation of Lakewood (AHCL), acting as managing agent for Lakewood Housing Authority (LHA) has solicited competitive proposals for A/E Services for 1) Maintenance Garage Roof Replacement, 2) Bathtub Replacement at the John J. Currey Building, 3) Elevator Cab Renovation at the Peter Ward Building, and 4) Facial Recognition Access Readers at the John J. Currey and Peter Ward Buildings; and

WHEREAS, based upon the criteria established in the proposal the AHCL will award the contract to a firm considering price and five (5) other factors; and

WHEREAS, the AHCL received requests for RFP documents from five (5) firms/services and received proposals from the following two (2) A/E Firms:

Habitech Architecture, LLC  
Medford, NJ  
\$29,000

Lothrop Associates LLP Architects  
Red Bank, NJ  
\$91,000


; and

WHEREAS, after review of the proposals, the AHCL rated the firm of Habitech Architecture, LLC the highest based on criteria set forth in the Specifications for Architectural & Engineering Services and recommends that the LHA award the contract to Habitech Architecture, LLC; and

NOW THEREFORE BE IT RESOLVED by the members of the Board of Commissioners of the LHA, that the contract for A/E Services for the above-captioned work items be awarded to Habitech Architecture, LLC in the amount of \$29,000; and

BE IT FURTHER RESOLVED that the AHCL is hereby authorized to enter into said contract and to take any and all necessary administrative actions to implement this Resolution.

*I hereby certify that this is a true copy of a Resolution duly adopted by the Board of Commissioners, of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Regular Board Meeting held on the 15<sup>th</sup> day of September 2022.*

  
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Scott E. Parsons, Secretary  
Executive Director

Motion: SG      Second: AC

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Gregory Stafford-Smith	X			
Shabsi Ganzweig	X			
Angela Caldwell	X			
Denise Douglas	X			
Eli Rennert	X			

**RESOLUTION NO. 5323**

**RESOLUTION AMENDING  
THE FAMILY SELF-SUFFICIENCY (FSS) PROGRAM ACTION PLAN**

**WHEREAS**, The Final Rule implementing the re-authorization of the FSS program was passed as part of the Economic Growth Act in 2018 and has been signed by the HUD Secretary and published in the Federal Register on May 17, 2022; and

**WHEREAS**, every agency that administers a HUD FSS program is required to update their FSS Action Plan to be in compliance with the regulations in 24 CFR 984.201 and to submit the updated plan to HUD (no later than September 30, 2022), and be approved by HUD before any more clients can be enrolled in the program; and

**WHEREAS**, HUD provided a FSS Sample Action Plan that includes all the requirements specified in 24 CFR 984.201; and

**WHEREAS**, the LHA has created the attached updated FSS Action Plan utilizing the Sample Action Plan that was provided by HUD.

**NOW THEREFORE BE IT RESOLVED** that the amended FSS Action Plan is hereby approved to be submitted to HUD for review and approval.

*I hereby certify that this is a true copy of a Resolution duly adopted by the Board of Commissioners, of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Regular Board Meeting held on the 15<sup>th</sup> day of September 2022.*

  
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*Scott E. Parsons, Secretary*  
*Executive Director*

Motion: SG      Second: AC

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Gregory Stafford-Smith	X			
Shabsi Ganzweig	X			
Angela Caldwell	X			
Denise Douglas	X			
Eli Rennert	X			