APPOINTMENT OF COMMISSIONER TO NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND

WHEREAS, the Lakewood Housing Authority is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, the bylaws of said Fund require that each member Housing Authority appoint a FUND COMMISSIONER to represent and serve the Authority as its representative to said Fund; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Lakewood Housing Authority does hereby appoint Scott Parsons as its Fund Commissioner for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2020.

Governing Body	Recorded Vote			
Member	Aye	Nay	Abstain	Absent
Miriam Medina	X	· · · · · · · · · · · · · · · · · · ·		
Gregory Stafford-Smith	X			
Shabsi Ganzweig	X			
Angela R. Caldwell	X			
Denise Douglas	X			
Eli Rennert	X			,,,,
Joseph Weingarten				X

I hereby certify that the above is a true copy of the Resolution duly adopted by the Board of Commissioners of the Housing Authority of the Township of Lakewood in the County of Ocean at its Special Meeting held on the 3rd day of January 2020.

Scott Parsons, Secretary Acting Executive Director

2020 (2020-2021) ADOPTION CERTIFICATION

LAKEWOOD

HOUSING AUTHORITY BUDGET

FISCAL YEAR:

FROM:

01-01-2020

TO: 12-31-2020

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the <u>Lakewood</u> Housing Authority, pursuant to <u>N.J.A.C. 5:31-2.3</u>, on the <u>3rd</u> day of, <u>January</u>, <u>2020</u>.

Officer's Signature:		>>>			
Name:	SCOTT PARSONS	SCOTT PARSONS			
Title:	ACTING EXECUT	ACTING EXECUTIVE DIRECTOR			
Address:	317 SAMPSON AV	317 SAMPSON AVENUE, P.O. BOX 1599			
	LAKEWOOD, NJ	LAKEWOOD, NJ 08701			
Phone Number:	732-364-1300	732-364-1300 Fax Number: 732-367-3299			
E-mail address	sparsons@lakewoo	dha.org			

2020 ADOPTED BUDGET RESOLUTION LAKEWOOD HOUSING AUTHORITY

FISCAL YEAR:

FROM

01-01-2020

TO

12-31-2020

WHEREAS, the Annual Budget and Capital Budget/Program for the <u>Lakewood</u> Housing Authority for the fiscal year period beginning <u>January 1, 2020</u> and ending <u>December 31, 2020</u> has been presented for adoption before the governing body of the <u>Lakewood</u> Housing Authority at its open public meeting of <u>January 3, 2020</u>; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$15,994.920, Total Appropriations, including any Accumulated Deficit if any, of \$16,096.270 and Total Unrestricted Net Position utilized of \$101,350; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$510,688 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of <u>Lakewood</u> Housing Authority, at an open public meeting held on <u>January 3</u>, <u>2020</u> that the Annual Budget and Capital Budget/Program of the <u>Lakewood</u> Housing Authority for the fiscal year beginning <u>January 1</u>, <u>2020</u> and ending <u>December 31</u>, <u>2020</u> is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Miriam Medina	X			· · · · · · · · · · · · · · · · · · ·
Gregory Stafford Smith	X			
Shabsi Ganzweig	X			<u> </u>
Angela Caldwell	X			
Denise Douglas	X			
Eli Rennert	X			
Joseph Weingarten				X

FULL-TIME POSITION MAINTENANCE MECHANIC

(John Kownacky)

WHEREAS, the Housing Authority ("Authority") of the Township of Lakewood, in the County of Ocean, and State of New Jersey, has a need to hire a full-time Maintenance Mechanic (40 hours) to fill a vacant position, and

WHEREAS, the Authority advertised for and interviewed several candidates for the vacant position, and

WHEREAS, the Authority hired John Kownacky, and Mr. Kownacky successfully completed his sixmonth Probationary period on November 27, 2019, and

WHEREAS, Mr. Kownacky's job performance has been rated as above average/satisfactory by his direct supervisor, Jim Kelly and indirect supervisor, Scott Parsons, and

WHEREAS, the Acting Executive Director has certified that funds are available in the Authority's Operating Budget for this expenditure;

NOW THEREFORE BE IT RESOLVED by the Board that John Kownacky be and is hereby hired as a full-time Maintenance Mechanic on a permanent full-time basis, (40 hours per week), at a wage of \$22.29 per hour with all full-time benefits extended to full-time employees as per the Lakewood Housing Authority's Personnel Policy.

I hereby certify that the above is a true copy of a Resolution duly adopted by the Board of Commissioners of the Housing Authority of the Township of Lakewood in the County of Ocean at its Regular Meeting held on the 3rd day of January 2020.

Scott E. Parsons, Secretary Acting Executive Director

Member	Aye	Nay	Abstain	Absent
Miriam Medina		X		
Gregory Stafford-Smith	X			
Shabsi Ganzweig	X			
Angela Caldwell	X			
Denise Douglas	X			
Eli Rennert	X			
Joseph Weingarten				X

PART-TIME RECEPTIONIST

(Susan Pierson)

WHEREAS, the Housing Authority ("Authority") of the Township of Lakewood, in the County of Ocean, and State of New Jersey, has a need to hire a part-time Receptionist (17.5 hours), and

WHEREAS, the Authority advertised and interviewed several candidates for the vacant position, and

WHEREAS, the Authority hired Susan Pierson, and Ms. Pierson successfully completed her six-month probationary period on November 19, 2019, and

WHEREAS, Ms. Pierson's job performance has been rated as above average/satisfactory by her immediate supervisor, Tania Berrios, and indirect supervisor, Scott Parsons, and

WHEREAS, the Acting Executive Director has certified that funds are available in the Authority's Operating Budget for this expenditure;

NOW THEREFORE BE IT RESOLVED by the Board that Susan Pierson be and is hereby hired as a part-time Receptionist on a permanent part-time basis, (17.5 hours per week), at a wage of \$16.48 per hour with all benefits extended to part-time employees as per the Lakewood Housing Authority's Personnel Policy.

I hereby certify that the above is a true copy of a Resolution duly adopted by the Board of Commissioners of the Housing Authority of the Township of Lakewood in the County of Ocean at its Regular Meeting held on the 3rd day of January 2020.

Scott E. Parsons, Secretary Acting Executive Director

Member	Aye	Nay	Abstain	Absent
Miriam Medina	X			
Gregory Stafford-Smith	X			
Shabsi Ganzweig	X			
Angela Caldwell	X			
Denise Douglas	X			
Eli Rennert	X			
Joseph Weingarten				X

Approving Schedule of Regular Board Meetings for Calendar Year 2020 LAKEWOOD HOUSING AUTHORITY

BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the Township of Lakewood, in the County of Ocean and State of New Jersey, that the following schedule of Board Meetings and locations be and hereby is adopted pursuant to the By-Laws of the Authority. The following dates are hereby scheduled as the Regular meeting nights of the Lakewood Housing Authority Board of Commissioners for the calendar year 2020. All meetings are to be held at the times and the addresses indicated hereinafter,

DATE	PLACE	ADDRESS	TIME
Tuesday, January 28, 2020	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, February 25, 2020	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, March 24, 2020	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, April 28, 2020	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, May 26, 2020	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, June 23, 2020	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, July 28, 2020	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
August 2020	No Meeting	N/A	N/A
Tuesday, September 22,2020	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, October 27, 2020	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, November 24, 2020	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, December 22, 2020	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, January 26, 2021	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM

AND, BE IT FURTHERMORE RESOLVED that notice of this Resolution be provided to the newspapers, a copy filed with the Township Clerk, and a copy be posted on the Bulletin Boards of the Lakewood Housing Authority and Municipal Building.

I hereby certify that this is a true copy of a Resolution duly adopted by the Board of Commissioners, of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Special Meeting held on the 3rd day of January 2020.

Scott Parsons, Secretary Acting Executive Director

Governing Body	Recorded Vote			
Member	Aye	Nay	Abstain	Absent
Miriam Medina	X			
Gregory Stafford-Smith	X			
Shabsi Ganzweig	X			
Angela R, Caldwell	X			
Denise Douglas	X			
Eli Rennert	X			
Joseph Weingarten				X