RESOLUTION NO. 5144

RESOLUTION APPROVING MERIT PAYMENT
FOR KEY ADMINISTRATIVE STAFF

WHEREAS, the Board of Commissioners ("Board"), of the Lakewood Housing Authority ("Authority"), of the Township of Lakewood, in the County of Ocean and State of New Jersey, wishes to approve merit payment for members of the Section 8 staff for taking on and completing all extra work related to Princeton Community Housing; and

WHEREAS, staff members completed twenty-four (24) initial certifications and inspections in a timely and efficient manner without compromising the completion of the existing work load and client interaction; and
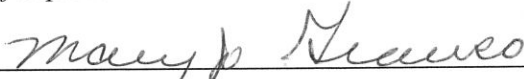
WHEREAS, the Executive Director wishes to assure the Board that the mission of the Housing Authority and the population it serves was not compromised during this period of time; and

NOW THEREFORE BE IT RESOLVED, that the Board approve a one-time merit payment to each of these staff members for exceeding in their job duties and in recognition of a job well done.

1caseworker @ $3139.62
1 case checkers @$1046.54
1 inspector @ $1046.54

(See attached for the breakdown of the calculations.)

I hereby certify that the above is a true copy of the Resolution duly adopted by the Board of Commissioners of the Housing Authority of Lakewood in the County of Ocean at its Special Board Meeting held on the 23rd day of September 2015.

Mary Jo Grauso, Secretary
Executive Director

RESOLUTION NO. 5145

RESOLUTION AWARDING CONTRACT
FOR PAINTING AND FLOORING SERVICES AT PETER WARD TOWER
JOHN J. CURREY BUILDING AND LULU DUFFY COTTAGES

WHEREAS, the Lakewood Housing Authority (LHA) has a need for painting and flooring services at the John J. Currey Building, the Peter Ward Tower, and the Lulu Duffy Cottages for vacant apartment turnovers; and

WHEREAS, the LHA is permitted to contract for such services, pursuant to both the New Jersey Redevelopment and Housing Law and the New Jersey Public Contracts Law; and

WHEREAS, pursuant to the LHA Procurement Policy Guidelines, the above contract was advertised for bid in the appropriate newspapers; and

WHEREAS, on September 3, 2015 the LHA received two (2) proposals from bidders as follows:

MJN Properties, LLC

Per yard price: for installation of 24" x 24" carpet tile: $ **3.75**

Per square foot price: for installation of 12"x 12" ceramic floor tile on cement subfloor: $ **3.50**

Per square foot price: for installation of sheet vinyl flooring: $ **2.00**

Per linear foot price: for installation of vinyl cove base: $ **.50**

Per square foot price: for painting per coat based on floor area: $ **.80**

Per hour price: for wall preparation: $ **45.00**

TM Painting & Construction

Per yard price: for installation of 24" x 24" carpet tile: $ **30.00**

Per square foot price: for installation of 12"x 12" ceramic floor tile on cement subfloor: $ **20.00**

Per square foot price: for installation of sheet vinyl flooring: $ **16.00**

Per linear foot price: for installation of vinyl cove base: $ **8.00**

Per square foot price: for painting per coat based on floor area: $ **2.30**

Per hour price: for wall preparation: $ **32.00**

; and

WHEREAS, after review it was determined that MJN Properties, LLC submitted the lowest responsible and responsive base bid in accordance with N.J.S.A. 40A:11-4a; and

WHEREAS, the Executive Director has certified that sufficient funds are available for this expenditure in the 2015 Low-Income Operating Budget, and the Attorney has determined that the Resolution meets all legal requirements.

NOW THEREFORE BE IT RESOLVED by the members of the Board of Commissioners of the LHA as follows:

1) The public bid for the work described herein be awarded to MJN Properties, LLC and a contract executed in their name.

2) The Executive Director is hereby authorized and directed to execute said contract and to take any and all necessary administrative actions to implement this Resolution.

I hereby certify that the above is a true copy of the Resolution duly adopted by the Board of Commissioners of the Housing Authority of Lakewood in the County of Ocean at its Special Meeting held on the 23rd day of September 2015.

Mary Jo Grauso, Secretary
Executive Director