

RESOLUTION NO. 5118

**Approving The Schedule Of Regular Board Meetings:
For Calendar Year 2015
LAKEWOOD HOUSING AUTHORITY**

BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the Township of Lakewood, in the County of Ocean and State of New Jersey, that the following schedule of Board Meetings and locations be and hereby is adopted pursuant to the By-Laws of the Authority. The following dates are hereby scheduled as the Regular meeting nights of the Lakewood Housing Authority Board of Commissioners for the calendar year 2015. All meetings are to be held at the times and the addresses indicated hereinafter,

DATE	PLACE	ADDRESS	TIME
Tuesday, March 24	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, April 28	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, May 26	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, June 23	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, July 28	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, August 25	No Meeting	N/A	N/A
Tuesday, September 22	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, October 27	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Tuesday, November 24	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM
Friday, December 18	Administrative Office	317 Sampson Ave., Lkwd, NJ	10:30 AM
Tuesday, January 26, 2016	Administrative Office	317 Sampson Ave., Lkwd, NJ	6:00 PM

AND, BE IT FURTHERMORE RESOLVED that notice of this Resolution be provided to the newspapers, a copy filed with the Township Clerk, and a copy be posted on the Bulletin Boards of the Lakewood Housing Authority and Municipal Building.

I hereby certify that this is a true copy of a Resolution duly adopted by the Board of Commissioners, of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Special Meeting held on the 3rd day of February 2015.


Mary Jo Grailso, Secretary
Executive Director

RESOLUTION NO. 5119A

**EXECUTIVE DIRECTOR'S EVALUATED
MERIT INCREASE FOR 2014 AND
APPROVED SALARY INCREASE EFFECTIVE OCTOBER 1, 2014**

WHEREAS, the Board of Commissioners ("Board"), of the Lakewood Housing Authority ("Authority"), of the Township of Lakewood, in the County of Ocean and State of New Jersey, has evaluated the performance of the Executive Director from October 1, 2013 through September 30, 2014, and

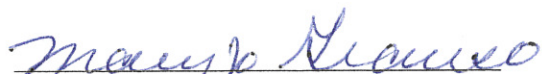
WHEREAS, the Personnel Committee has recommended to the Board that the Executive Director, based upon her evaluation, receive a merit payment of five per cent (5%) of her base salary, and

WHEREAS, the Personnel Committee has met with the Executive Director after rating her job performance based upon twelve different criteria and discussed the evaluation process fully, and

WHEREAS, the Personnel Committee has recommended to the Board that the Executive Director be awarded a three (3) percent annual increase retroactive to October 1, 2014, and

NOW THEREFORE BE IT RESOLVED that the Executive Director will receive a merit payment of 5% of her base salary and a 3% retroactive salary increase effective October 1, 2014.

I hereby certify that this is a true copy of a Resolution duly adopted by the Board of Commissioners, of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Special Meeting held on the 3rd day of February 2015.


Mary Jo Grauso, Secretary
Executive Director

RESOLUTION NO. 5120A

**RESOLUTION EXTENDING CONTRACT FOR
ELEVATOR MAINTENANCE OF TRACTION ELEVATORS
AT THE NJ54-2 PETERWARD TOWERS AND
NJ54-3 JOHN J. CURREY BUILDING
TO UNITED STATES ELEVATOR, INC.
FOR THE PERIOD
MARCH 1, 2015 THROUGH FEBRUARY 29, 2016**

WHEREAS, the Board of Commissioners (“Board”) of the Lakewood Housing Authority (“Authority”) of the Township of Lakewood, in the County of Ocean and State of New Jersey finds the need to extend a full maintenance contract for the four (4) traction elevators at NJ54-2 Peter Ward Towers (2) and NJ54-3 John J. Currey Building (2); and

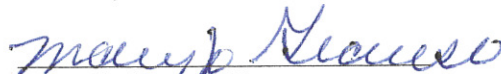
WHEREAS, the Lakewood Housing Authority awarded the contract to United States Elevator, Inc., 30 Chapin Road, Unit 1212, Pine Brook, NJ 07058 on February 25, 2014, with an option to extend the contract one year; and

WHEREAS, the Executive Director has certified that funds are available for this expenditure in the Operating Budget; and

NOW THEREFORE BE IT RESOLVED by the Board that the contract for full maintenance service of four traction elevators located at Peter Ward (2) and John J. Currey (2) for the period March 1, 2015 through February 29, 2016 be extended to United States Elevator, Inc., 30 Chapin road, Unit 1212, Pine Brook, NJ 07058 in the amount of five thousand six hundred sixty-four dollars (\$5,664.00) and Load Test in the amount of two thousand four hundred dollars (\$2,400.00) in accordance with the detailed scope of work in the specifications; and

BE IT FURTHER RESOLVED that the Chairperson and Secretary be and hereby are authorized to execute said contract.

I hereby certify that this is a true copy of a Resolution duly adopted by the Board of Commissioners, of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Special Meeting held on the 3rd day of February 2015.


Mary Jo Grauso, Secretary
Executive Director

RESOLUTION NO. 5121

CONTRACT AWARD FOR APPLIANCES
GAS RANGES AND REFRIGERATORS

WHEREAS, the Lakewood Housing Authority (“Authority”) has advertised in the Asbury Park Press for the purchase of new gas ranges and refrigerators for its public housing units; and

WHEREAS, the Authority received three (3) bids for the purchase of energy efficient frost-free refrigerators and gas ranges from the following:

Lowes Home Centers, LLC, 1605 Curtis Bridge Road, Wilkesboro, NC 28697

- 15 c.f. frost-free refrigerator @ \$404.94 each**
- 16 c.f. frost-free refrigerator @ \$448.51 each**
- 16.5 c.f. frost-free refrigerator @ \$414.64 each**
- 17 c.f. frost-free refrigerator @ \$540.32 each**
- 20” gas range @ \$312.82 each**
- 24” gas range @ \$521.00 each**
- 30” gas range @ \$387.95 each**

Town Appliance, 10 Clifton Avenue S., Lakewood, NJ 08701

- 15 c.f. frost-free refrigerator @ \$575.00 each**
- 16.5 c.f. frost-free refrigerator @ \$575.00 each**
- 17 c.f. frost-free refrigerator @ \$675.00 each**
- 20” gas range @ \$410.00 each**
- 24” gas range @ \$450.00 each**
- 30” gas range @ \$410.00 each**

Taza Supplies LLC, 1212 S. Naper Blvd., Suite 119-109, Naperville, IL 60540

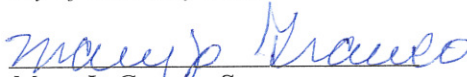
- 15 c.f. frost-free refrigerator @ \$549.92 each**
- 16.5 c.f. frost-free refrigerator @ \$723.19 each**
- 17 c.f. frost-free refrigerator @ \$423.24 each**
- 20” gas range @ \$497.44 each**
- 24” gas range @ \$660.46 each**
- 30” gas range @ \$408.56 each**

; and

WHEREAS, the Executive Director has certified that funds for this expenditure are available from HUD through open Capital Fund Grant Programs;

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners (“Board”), of the Lakewood Housing Authority (“Authority”), in the County of Ocean, and State of New Jersey, hereby authorizes the Executive Director to execute a contract with Lowes Home Centers, LLC, 1605 Curtis Bridge Road, Wilkesboro, NC 28697 for the purchase of, not to exceed, 100 each of new energy efficient frost-free refrigerators and gas ranges for a term of one (1) year, commencing February 1, 2015 through January 31, 2016.

I hereby certify that this is a true copy of a Resolution duly adopted by the Board of Commissioners, of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Special Meeting held on the 3rd day of February 2015.


Mary Jo Grauso, Secretary
Executive Director

RESOLUTION NO. 5122

AWARDING EXTERMINATING CONTRACT
APRIL 15, 2015 THROUGH APRIL 14, 2016

WHEREAS, the Board of Commissioners, ("Board") of the Housing Authority of the Township of Lakewood, in the County of Ocean and State of New Jersey; ("Authority"), deeming it advisable to engage an outside exterminating contractor for treatment of all units, had duly advertised for, received, and opened all lawfully submitted sealed bids; and

WHEREAS, pursuant to said solicitation process the attached seven (7) bids were received; and

WHEREAS, the Executive Director has certified that funds are available in the 2015 Public Housing Operating Budget; and

NOW THEREFORE BE IT RESOLVED that Buggin Out, Elizabeth, NJ be awarded the Contract for monthly exterminating services and quarterly bed bug inspections covering 206 units and the Administration Building located in three (3) project sites for one (1) year in accordance with the terms and conditions outlined in the bid documents, and same shall constitute the basis for the Contract of these services; and


IT IS FURTHER RESOLVED, that the Chairperson and Secretary are hereby authorized to execute said Contract for the one-year term, from April 15, 2015 through April 14, 2016 in the total amount of SEVEN THOUSAND SEVEN HUNDRED SEVENTY-TWO DOLLARS (\$7,772.00 per year) to Buggin Out; and

WHEREAS, after careful review by the LHA Executive Director and Assistant Executive Director, it was determined that Buggin Out, Elizabeth, NJ was the responsive low bidder for bed bug treatment;

NOW THEREFORE BE IT RESOLVED, that Buggin Out be awarded the Contract for bed bug treatment covering 206 units and the Administration Building located in three (3) project sites for one (1) year in accordance with the terms and conditions outlined in the bid documents, and same shall constitute the basis for the Contract of these services; and

NOW THEREFORE BE IT FURTHER RESOLVED, that the Chairperson and Secretary are hereby authorized to execute said Contract with Buggin Out for the one-year term, from April 15, 2015 through April 14, 2016 in the amount specified in said Contract.

I hereby certify that this is a true copy of a Resolution duly adopted by the Board of Commissioners, of the Housing Authority of the Township of Lakewood, in the County of Ocean, at its Special Meeting held on the 3rd day of February 2015.


Mary Jo Grunso, Secretary
Executive Director

RESOLUTION NO. 5123

**RESOLUTION APPROVING THE LATE SUBMISSION OF THE
LAKEWOOD HOUSING AUTHORITY BUDGET**

WHEREAS, New Jersey State Law requires that a Public Housing Authority submit its budget to the New Jersey Department of Community Affairs sixty (60) days prior to the start of its fiscal year; and

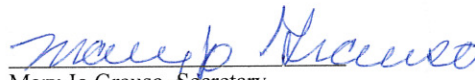
WHEREAS, N.J.A.C. 5:31 requires the Authority to adopt a late budget resolution should it not adhere to the 60 day requirement; and

WHEREAS, the Housing Authority of the Township of Lakewood (Authority) did not submit its budget prior to the 60-day requirement for the following reason:

The State instituted new budget requirements for Housing Authorities, beginning with Authorities with a December 31, 2015 year end. Therefore, gathering the required documents to complete these newly added budget documents developed into a protracted effort.

NOW THEREFORE BE IT RESOLVED that the Commissioners of the Housing Authority of the Township of Lakewood adopt this resolution to submit the late budget in accordance with N.J.A.C. 5:31.

*I hereby certify that the above is a true copy
of a Resolution duly adopted by the Board of
Commissioners of the Housing Authority of
the Township of Lakewood in the County of
Ocean, at its Regular Board Meeting held
on the 3rd day of February 2015.*


Mary Jo Grauso, Secretary
Executive Director

RESOLUTION NO. 5124

**2015
LAKEWOOD HOUSING AUTHORITY
ADOPTED BUDGET RESOLUTION**

FISCAL YEAR: FROM 1-1-2015 TO 12-31-2015

WHEREAS, the Annual Budget and Capital Budget/Program for the Lakewood Housing Authority for the fiscal year period beginning January 1, 2015 and ending December 31, 2015 has been presented for adoption before the governing body of the Lakewood Housing Authority at its open public meeting of February 3, 2015; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$13,749,970, Total Appropriations, including any Accumulated Deficit if any, of \$13,749,970 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$174,240 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Lakewood Housing Authority, at an open public meeting held on February 3, 2015 that the Annual Budget and Capital Budget/Program of the Lakewood Housing Authority for the fiscal year beginning January 1, 2015 and, ending December 31, 2015 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's signature)

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Miriam Medina	X			
Bernard M. Williams				X
Joseph Weingarten				X
Eric C. Sherman	X			
Gregory Stafford Smith	X			
Nechama Heinemann	X			

RESOLUTION NO. 5125

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AND RECORD A DEED OF CONSOLIDATION WITH RESPECT TO PROPERTY OWNED BY THE HOUSING AUTHORITY OF THE TOWNSHIP OF LAKEWOOD

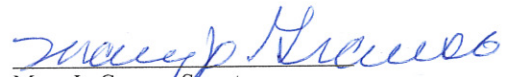
WHEREAS, the Housing Authority of the Township of Lakewood (the "Authority") is the owner of certain property located at South Clover Street and Cedar Bridge Avenue, Lakewood, New Jersey which is currently identified as Block 536, Lot 122 on the Tax Map of the Township of Lakewood (hereinafter referred to as the "Property"); and

WHEREAS, the Property, which was conveyed to the Authority by deed from the Township of Lakewood which deed was recorded with the Ocean County Clerk/Register on January 10, 1997 in Deed Book 5436, Instrument Number 0262 was formerly identified in said deed as Lots 120, 121, 122, 123, 124, 125, 141, 149 and 150 in Block 536; and

WHEREAS, it is appropriate to execute and record a Deed of Consolidation in the form attached hereto consolidating Lots 120, 121, 122, 123, 124, 125, 141, 149 and 150 in Block 536 to create Lot 122, in Block 536.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the Township of Lakewood hereby authorizes the Executive Director to execute and record the Deed of Consolidation attached hereto.

I hereby certify that the above is a true copy of a Resolution duly adopted by the Board of Commissioners of the Housing Authority of the Township of Lakewood in the County of Ocean, at its Regular Board Meeting held on the 3rd day of February 2015.



Mary Jo Grauso, Secretary
Executive Director